

WORKFORCE OPERATIONS REPORT

July 1, 2017 – February 28, 2018

| | WIOA OUT OF SCHOOL - Goal 126 Reported 9/11/17 | WIOA OUT OF SCHOOL - Goal 126 Reported 12/11/17 | WIOA OUT OF SCHOOL - Goal 126 Reported 12/29/17 | WIOA OUT OF SCHOOL - Goal 126 Reported 2/28/18 |
|------------|--|---|---|--|
| CAMERON | 0 | 2 | 4 | 5 |
| CLEARFIELD | 2 | 11 | 13 | 18 |
| DUBOIS | 2 | 6 | 6 | 13 |
| ELK | 0 | 8 | 9 | 11 |
| JEFFERSON | 2 | 8 | 9 | 15 |
| MCKEAN | 2 | 11 | 16 | 25 |
| POTTER | 2 | 7 | 8 | 11 |
| TOTALS | 10 | 53 | 65 | 98 |
| | 8% | 42% | 52% | 78% |

| | WIOA IN SCHOOL Goal 41 Reported 9/11/17 | WIOA IN SCHOOL Goal 41 Reported 12/11/17 | WIOA IN SCHOOL Goal 41 Reported 2/28/18 | WIOA CARRYOVER IN SCHOOL AND OUT OF SCHOOL |
|------------|---|--|---|---|
| CAMERON | 0 | 1 | 1 | 0 |
| CLEARFIELD | 0 | 2 | 8 | 2 |
| DUBOIS | 2 | 3 | 7 | 2 |
| ELK | 0 | 1 | 3 | 0 |
| JEFFERSON | 0 | 2 | 5 | 0 |
| MCKEAN | 2 | 7 | 9 | 7 |
| POTTER | 0 | 2 | 6 | 2 |
| TOTALS | 4 | 18 | 39 | 13 |
| | 10% | 44% | 95% | |

| | TANF ENROLLMENTS Goal 95 Reported 9/11/17 | TANF ENROLLMENTS Goal 95 Reported 12/11/17 | TANF ENROLLMENTS Goal 95 Reported 12/29/17 | TANF ENROLLMENTS Goal 95 Reported 2/28/17 |
|------------|--|---|---|--|
| CAMERON | 0 | 1 | 4 | 4 |
| CLEARFIELD | 5 | 8 | 12 | 27 |
| DUBOIS | 4 | 6 | 7 | 11 |
| ELK | 2 | 5 | 5 | 5 |
| JEFFERSON | 3 | 3 | 7 | 9 |
| MCKEAN | 9 | 17 | 23 | 29 |
| POTTER | 2 | 2 | 2 | 5 |
| TOTALS | 25 | 42 | 60 | 90 |
| | 26% | 44% | 63% | 95% |

Work Experience – Through November 30, 2017 - Reported at December 11, 2017 meeting

| | Planned | Expenditures | Obligations (customers currently in WE) | Balance | Percent to Plan |
|--------------------|--------------|--------------|---|-------------|--------------------|
| WIOA Out of School | \$100,009.00 | \$7,840.98 | \$14,747.04 | \$77,420.98 | 23% |
| WIOA IN School | \$35,000.00 | \$3,067.16 | \$12,564.09 | \$19,368.76 | 45% |
| TANF Year Round | \$75,000 | \$18,705.02 | \$11,075.72 | \$45,219.27 | 40% |
| TANF Summer | \$94,010.00 | \$1,772.82 | \$15,602.58 | \$76,634.60 | 18% |

Work Experience - On the Job Training

| | Planned | Expenditures | Obligations | Balance | Percent to Plan |
|--------------------|---------|--------------|-------------|-----------|--------------------|
| WIOA Out of School | \$7,000 | \$2,228.28 | \$5,994.22 | -1,222.50 | 117% |

Work Experience – Updated as of December 29, 2017

| | Planned | Expenditures | Obligations (customers currently in WE) | Balance | Percent to Plan |
|--------------------|--------------|--------------|---|-------------|--------------------|
| WIOA Out of School | \$100,009.00 | \$12,934.53 | \$23,395.05 | \$63,679.42 | 36% |
| TANF Summer | \$94,010.00 | \$3,505.95 | \$19,326.83 | \$71,177.23 | 24% |

Work Experience - On the Job Training

| | Planned | Expenditures | Obligations | Balance | Percent to Plan |
|--------------------|------------|--------------|-------------|-----------|--------------------|
| WIOA Out of School | \$7,000.00 | \$3,282.50 | \$7,951.25 | -4,233.75 | 160% |

Work Experience – February 28, 2018

| | Planned | Expenditures | Obligations (customers currently in WE) | Balance | Percent to Plan |
|--------------------|--------------|--------------|---|-------------|--------------------|
| WIOA Out of School | \$100,009.00 | \$30,287.88 | \$28,047.60 | \$41,673.52 | 58% |
| WIOA In School | \$35,000.00 | \$14,632.38 | \$17,937.68 | \$2,429.95 | 93% |
| TANF Year Round | \$75,000 | \$31,661.60 | \$27,639.68 | \$15,698.73 | 79% |
| TANF Summer | \$94,010.00 | \$14,639.00 | \$27,520.61 | \$51,850.40 | 45% |

Work Experience - On the Job Training

| | Planned | Expenditures | Obligations | Balance | Percent to Plan |
|--------------------|----------|--------------|-------------|------------|--------------------|
| WIOA Out of School | \$15,000 | \$8,064.75 | \$3,657.75 | \$3,277.50 | 78% |

**Work Experience –
ON-THE-JOB TRAINING –
6 Opportunities**

- ✓ Allegheny Bradford Corporation
- ✓ Bigler Boyz Environmental
- ✓ BrownCo Powder Products
- ✓ Casteel Chiropractic
- ✓ Kightlinger Motor, Inc.
- ✓ Paris Companies DuBois



Taylor completed a successful OJT at Paris Companies DuBois on 12/20/17. Taylor is currently in follow up. Taylor has received a Measurable Skills Gain Training Milestone.

CUSTOMER CENTERED DESIGN UPDATE

| | CONNECTION CAFÉ Goal 112 |
|------------|-----------------------------|
| CAMERON | 5 |
| CLEARFIELD | 6 |
| DUBOIS | 28 |
| ELK | 7 |
| JEFFERSON | 8 |
| MCKEAN | 15 |
| POTTER | 5 |
| TOTALS | 74 |
| | 66% |

CONNECTION CAFÉ

WIOA/TANF Work Opportunities

Updating ISS/Plan – Next steps

Job Corps Orientation/Update

Importance of Networking & Marketing

NON TRADITIONAL HOURS

COMFORTABLE ATMOSPHERE



Connection Café – November 28, 2017. Participants of the Cove greeted Kathleen Margle, North Central Employability Counselor, as she presented an over view of the CareerLink services and a topic about "How to job search successfully." The participants were very receptive to the information; many had visited the CareerLink in the past. The participants requested information on resume writing. This will be a topic in the future.

WORK EXPERIENCE OPPORTUNITIES

- ✓ 62 WIOA
- ✓ 47 TANF YEAR
- ✓ 25 TANF SUMMER



Connection Café, Alternative Hours and Change of Atmosphere.

Connection Café was scheduled on Friday, December 1, 2017 from 6:30 p.m. -8:00 p.m. at the ABBA House located on Long Avenue in DuBois. ABBA House is a safe hangout for youth and young adults. Kathleen Margle, North Central Employability Counselor, met with Pastor Mark Erickson to make the arrangements. ABBA House was full of holiday music, beautifully decorated trees and the youth were engaged in playing cards and pool. They have a food bar where the participants can purchase hot dogs and drinks. Pastor Mark made the announcement that I was presenting information for the CareerLink and my table was busy all evening.

WORK EXPERIENCE 89 Worksites – Advance

Auto Parts, Barbara Moscato Brown Memorial Library, Bigler YMCA, BOONDOCS 2017, Bradford Forest Products, Bradford Pipe & Supply, Bradford Sewage Treatment Plant, Brookville Chevrolet Buick, Brookville Crew- Jefferson Historical Society, Cameron County Outdoor Youth Activities, Candy's Styling Studio, Casteel Chiropractic, Clearfield Crew – West Decatur Borough, Clearfield County Career & Technology Center, Clearfield County SPCA, Clearfield Wholesale, Coudersport School, Curwensville Lake, Curwensville Library, Dairy Queen – Bradford, Dickinson Center, Downbeat, DuBois Crew, DuBois Village, Elk Crew – Elk County Community Recycling Center, Express Café, Falls Creek Powdered Metals, First Steps Day Care LLC, Front & Center Productions, Inc, Fun Central Inc, Galeton School, Goodwill – Bradford, Goodwill – Brockway, Goodwill – Coudersport, Goodwill – DuBois, Goodwill – Punxsutawney, Graham Packaging, Guy and Mary Felt Manor, Hamlin Memorial Library, J & S Trucking, Jefferson – Clarion Head Start, Inc, Jefferson County Housing Authority, Johnsonburg Borough Office, Johnsonburg Community Center, Johnsonburg Public Library, Johnston's Tools, Keystone Powdered Metals – Lewis Run, Kightlinger Motors, Learn, Love, Laugh Child Care, Liberty Township, Little Power Shop, Madera Fire Company, McKean County E-Sales, McKean Crew 1 – Tuna Valley Trails, McKean Crew 2 – Seneca Highlands CTC, McKean County Crew 3 – McKean Historical Society, MoShannon Valley YMCA, NAC Carbon, Northern Tier Community Action Group (Head start), Northern Tier Trading Post, Norton's Building Supply, PA CareerLink Clearfield County at Clearfield, PA CareerLink Clearfield County at DuBois, PA CareerLink Jefferson County, PA CareerLink McKean County, PA CareerLink Potter County, Paris Cleaners, Penn State Cooperative Extension - Coudersport, Port Allegany Borough, Port Allegany Area High School, Potter Crew – Galeton School, Pro Form Powdered Metals, Protektor Model, Punxsutawney Crew, Punxsutawney Memorial Library, Quick Way Auto Sales, Rick's Auto, Roulette Township, Seneca Highlands CTC, Shugarts Lumber, Smethport Area JR & SR High School and Elementary School, The UPS Store, Workforce Solutions, YMCA – Bradford, YMCA – Brookville, YMCA – DuBois, YMCA – Ridgway, YWCA – Bradford

WIOA TITLE I NORTH CENTRAL YOUTH CUSTOMER SUCCESS STORIES



Cameron County – Philip was enrolled in November 2017 as an Out of School Youth. He came to us as a single parent of one child, looking for steady employment to support his family. Philip attended several of our workshops and completed TABE testing successfully. We assisted Philip in applying to a couple manufacturing companies in Emporium and offered a Work Experience - On the Job Training contract to assist with employment. Philip was hired by BrownCo and started his Work Experience - On the Job Training on December 4, 2017. Philip has been a reliable employee to date and looks forward to learning more about the powdered metal industry.



Clearfield County - 2018 Governor's Achievement Award Nomination Ebony was enrolled in the In School Program while she was in 11th grade at Jeff Tech. Ebony worked in a work experience designed to give the youth experience in the work world. Ebony was the artist who sketched a store front window that sprawled the entire front of a rundown vacant store for the Downtown Revitalization Group. The theme was a dedication to First Responders in the region. She graduated from Jeff Tech in 2017 at which time she was exited from the In School program. Ebony worked the summer in work experience. Ebony requested help to learn how to live independently so she was referred to SAM, Service Access Management and Venango Training for their Fairweather training Lodge; she was also referred to OVR and PATH for assistance with housing. After a productive summer she was able to overcome barriers. She started at Elcam on November 16, 2017. This is a special young woman who has climbed big mountains and she continues to move forward. Ebony is a true success story. This review of her success cannot be told without mentioning this was also a collaborative effort by services provided by Workforce Development Youth Program, schools, transitional skills, and other agencies

who addressed Ebony's needs. The ability to collaborate and work together is imperative so these stories can be told and of course because of Ebony's drive and her dedication to succeed and her willingness to learn. Ebony has received a Credential Attainment, Measurable Skills Gain High School Diploma and has met the Education & Employment Rate for the 2nd and 4th quarters after exit.

Elk County- 2018 Governor's Achievement Award Nomination Kyle was enrolled in WIOA services in August 2017 as an adult and an out of school youth. Kyle was a recent graduate of St. Marys Area High School. Kyle began working both a full time and a part time job upon his graduation from high school. Kyle exemplified hard work and dedication as illustrated by his willingness to work two jobs to support him. Kyle had also experienced an injury to his dominant hand in 2015 that prohibited him from doing some work related tasks. Kyle did not let this detour him and although he is not able to perform all functions with his hand, he is able to perform most work related tasks and job duties. Kyle had researched his chosen field of Heating, Ventilation, Air Conditioning, and Refrigeration and he had been accepted into the HVAC program at Jeff Tech. After working closely with workforce staff and Jeff Tech, Kyle was awarded an Individual Training Account in the amount of \$4,050.00 to assist him with the majority of the tuition for his training program. Workforce staff was able to work around Kyle's busy work schedule to accommodate meeting times and collaboratively develop a training and education plan with Kyle in a timely manner. Kyle has consistently demonstrated a positive attitude towards work and training and he fulfilled all requirements asked of him by his employability counselor. Kyle currently has a 99% grade point average in his training program and he has had no unexcused absences thus far. Kyle also continues to work part time while he is attending his full time training program. Kyle has expressed that his ultimate goal would be to own and operate his own HVAC business after completing his training program and getting some experience in the field. Kyle is a prime example of how hard work and dedication can lead to long term success. Kyle has not allowed physical limitations to derail him from his long term goals. He is a driven, hardworking individual who is willing to put in the extra effort and training to achieve his career goals.



Jefferson County - 2018 Governor's Achievement Award Nomination Nina was referred by a family member in the spring of 2016. She was attending a small private high school due to social anxiety. She was very timid in large groups. She was placed in a work experience at the PA CareerLink—Jefferson County in June 2016. She worked with the North Central Business Services Representative Teresa Neal to organize and plan the summer youth program. Through this work experience she compiled a data base to track hours for the program, reviewed paperwork for completeness and accuracy, filed timecards, invoices, and other items into participant files. On occasion she was placed at the greeter's desk to answer phones, direct walk in and fax paperwork to the Unemployment Compensation department. She was enrolled into the Out of School youth program. Following the work experience Nina continued to work with the BSR to search for permanent employment. Nina inquired about working for a local nursing home, Mulberry Square. She was interested in applying for a position in the laundry department. A 220 hour temporary work experience was started in April of 2017. This is a very physical job being that she loads and unloads industrial size washers and dryers. She also folds and delivers laundry to storage closets and residents rooms. Nina reported she enjoys the job since she has some involvement with her co workers and residents but does most of her work alone in the laundry department. At the end of the fiscal year (June 2017) Nina was offered a position with Mulberry Square. Nina continues to work there. Without the services she received through the Workforce Innovation and Opportunity Act as well as the other funding sources Nina would not have developed her self-confidence to continue her employment and begin to think about options for her future. Nina has met the Education & Employment Rate for the 2nd quarter after exit.



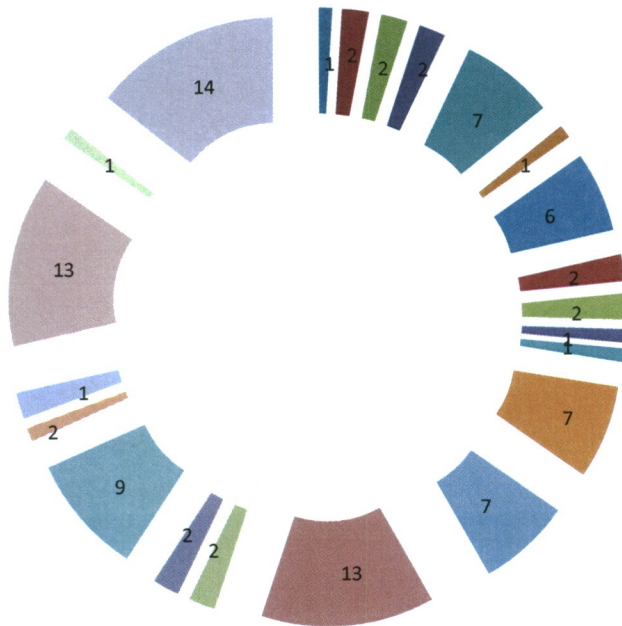
McKean County - 2018 Governor's Achievement Award Nomination When Torrey came into the office for services, he had just lost his job and his girlfriend was pregnant with twins. He sought out direction for unemployment and was referred to the WIOA Young Adults in Action Overview. Torrey was enrolled on 2/17/16. During assessment, it quickly identified that Torrey and his family was in need of TANF, SNAP and medical benefits through the County Assistance Office. He was referred to the McKean County Assistance Office to apply for these benefits and was also later referred to the EARN program by the CAO. He completed all the workshops asked of him, with enthusiasm and was highly motivated to find employment. Torrey did not have strongest work history, so options were explored. It was

determined to place him in a paid Work Experience on 3/1/16 at the Bradford Goodwill. Torrey enrolled into EARN on 3/8/16, and met the hourly requirements placed on him. On 3/13/16, Torrey's sons were born premature with serious complications, requiring surgery, therefore Torrey needed to step back from the work experience and help care for the children. He was exempted from the EARN program for a time period. Once the children were strong enough to be sent home, Torrey returned to the PA CareerLink and began working with the North Central Business Service Representative. He was referred to Walker Business Staffing and was placed at Bradford Forest Products, in a full time, temporary position. He enjoyed this job; however, he discovered he has an allergy to the sawdust, so he requested to transfer to a different location. Due to Torrey's good work ethics, Walker Business agreed to find an alternate location. Torrey was then placed at Crescent Beer, in which he delivered beer and worked in the warehouse. He was then placed in follow up. During this time, an opportunity became available at Stoney North Tire, which was closer to home and on the career path Torrey was interested in. He applied, interviewed and was hired full time, with benefits as a small engine repair mechanic. Torrey recently received a pay raise and is making \$9.00 per hour. He continues to be an active participant in follow up and is able to support himself and his family. Torrey has met the Education & Employment Rate for the 2nd and 4th quarters after exit.



Potter County - 2018 Governor's Achievement Award Nomination Garrett came to us to get his GED. He was referred to IU9 for GED classes and also referred to the WIOA youth program for services. He participated in scheduled workshops but then stopped coming into the CareerLink for services and classes. Finally, he came back to see us. While he was working on GED, he was placed at Goodwill Industries through a paid work experience as a sorter and later trained to be a cashier. He showed up to work when scheduled, got his GED in June, 2017. When his paid work experience was completed he was hired on full time by Goodwill Industries where he remains working. He has thanked us numerous times for all the help we were able to provide to him. He has told his friends who are in need of their GED or employment to come in and work with us. Garrett has received a Credential Attainment and Measurable Skills Gain GED.

**DOCUMENTED OUT OF SCHOOL
BARRIERS - 98 Customers**



- School Dropout, Homeless/Runaway/Foster Care, Pregnant or Parenting, Disability
- School Dropout, Juvenile System
- School Dropout, Juvenile System, Pregnant or Parenting
- School Dropout, Juvenile System, Disability
- School Dropout, Pregnant or Parenting
- School Dropout, Disability
- School Dropout
- Basic Skills Deficient, Low Income, Juvenile System, Disability
- Basic Skills Deficient, Low Income, Juvenile System, Pregnant or Parenting
- Basic Skills Deficient, Low Income, Juvenile System
- Basic Skills Deficient, Low Income, Homeless/Runaway/Foster Care
- Basic Skills Deficient, Low Income, Pregnant or Parenting
- Basic Skills Deficient, Low Income, Disability
- Basic Skills Deficient, Low Income
- Juvenile System, Pregnant or Parenting, Disability
- Juvenile System, Disability
- Juvenile System
- Homeless/Runaway/Foster Care, Pregnant or Parenting
- Homeless/Runaway/Foster Care
- Pregnant or Parenting
- Pregnant or Parenting, Disability
- Disability

Performance Measures

- ✓ Education & Employment Rate - 2nd Quarter after exit
- ✓ Education & Employment Rate – 4th Quarter after exit
- ✓ Median Earnings – 2nd Quarter after exit
- ✓ Credential Attainment
- ✓ Measurable Skill Gains
- ✓ Effectiveness in Serving Employers



Pictured is Jade, she is an Out of School youth who is in the follow up program. She recently visited Kathleen Margle, Employability Counselor at the CareerLink in DuBois. Jade was very pleased to bring in her pay stubs showing she is still working for Walmart in DuBois since August 8, 2017. Jade is a cashier earning \$10/hr. soon to see an increase to \$11.00/hr. For the first time Jade was able to purchase a vehicle. Jade is driving a 2002 Oldsmobile because she is working and can afford a car. Jade laughed and stated her father named the car Betty White. Jade informed me if her scores are good she has the chance to earn a bonus. Jade stated she really enjoys working with her coworkers. Jade is a real success story as she supports herself and has proven she can stick with her dreams to have a job and move forward in net Employment Rate – 2nd Quarter after exit.

Upcoming Meetings/Events

| | |
|---------------|---|
| March 2 | Clearfield County Youth Consortium Meeting, 9:00, PA CareerLink Clearfield County at Clearfield |
| March 6 | Punxsutawney Chamber Mixer, 4:00 – 6:00, Gobbler's Knob |
| March 7 | High School Career Day, 9:30 – 12:30, Brockway High School |
| March 8 | Potter Youth Collaboration Board Meeting, 10:00 – 12:00, Human Services in Roulette |
| March 9 | DuBois Jefferson County Employer Consortium Meeting, 8:30, Penn State DuBois |
| March 9 | High School Career Fair, 8:00 – 3:00, Curwensville High School |
| March 9 | DuBois Jefferson Educational Youth Consortium Meeting, 10:00 – 12:00, Penn State DuBois |
| March 12 | High School Presentation, 11:00 – 12:30, Bradford High School |
| March 13 | Lock Haven University Employment Day |
| March 14 & 15 | High School Mock Interviews, Braford High School |
| March 15 | High School Mock Interviews, 3:30 – 5:30, Otto Eldred High School |
| March 15 | Drug Free Workplace Session, 1:00 – 3:00, Cameron County Chamber of Commerce & Artisan Center |
| March 21 | PRIDE Revitalization Meeting, 5:00- 7:00, Gobbler's Knob |
| March 28 | Elk & Cameron Employer Consortia Meeting, 9:00, PA CareerLink Elk County |
| March 28 | Career Fair, 1:00 – 3:00, Penn State DuBois |
| March 29 | Cooperative Extension Nutrition Classes start at the PA CareerLink Clearfield County at Clearfield |
| April 5 | Occupational Advisory Committee Meeting at Jeff Tech, 5:30 – 7:30 |
| April 6 | Jefferson County CJAB Meeting, 9:00, Jefferson Place |
| April 12 | Potter County CJAB Meeting, 2:00 – 4:00, Potter County Courthouse |
| April 13 | High School Career Fair, 8:30 – 11:00, Cameron County High School Gymnasium |
| April 13 | DuBois Jefferson Educational Youth Consortium Meeting, 10:00 – 12:00, Penn State DuBois |
| April 18 | Clearfield County Career and Technology Center Transition Council Student/Family Meeting, 6:00 -8:00 |
| April 22 | Drug Free Workplace Session, 1:00 – 3:00, North Central PA Regional Planning and Development Commission |
| May 1 | High School Job Fair, 8:00 – 11:00, St Marys High School Gymnasium |
| May 8 | Middle School Career Fair, 7:30 – 12:30, DuBois Middle School |
| May 11 | DuBois Jefferson County Employer Consortium Meeting, 8:30, Penn State DuBois |
| May 5 | Elk & Cameron Youth Consortium/Local Transition Meeting, 1:00, PA CareerLink Elk County |
| May 24 | McKean County Youth Consortium/Local Transition Meeting, 9:00, Smethport 911 Center |
| May 24 | Potter County Youth Consortium/Local Transition Meeting, 1:00 – 3:00, PA CareerLink Potter County |
| June 1 | Jefferson County CJAB Meeting, 9:00, Jefferson Place |

Outreach at Connection Café on the PA CareerLink Workshop monthly Calendars
 Outreach at the Port Allegany Borough on Fridays from 9:00 – 11:00
 Outreach to GED classes at the DuBois Public Library
 Outreach at the local Direct Service Team (DST) meetings
 Outreach to post-secondary schools



The January Connection Café was held at the DuBois Public Library, pictured is a young man who stepped over to speak to the Employability Counselor to discuss CareerLink services. The meeting was scheduled from 4:30 p.m. to 6:30 p.m. so people attending the GED class through the IU #10 would be able to meet with Kathleen.

Please contact Blythe Brunner at North Central Workforce Operations, 49 Ridgmont Drive, Ridgway, PA 15853, and (814) 773-3162 or visit our website www.ncentral.com/workforce for additional information. Thank you for making a Difference in the Lives of Our Young Adults!!!