

Continuing Education & Regional Development



# PittBradford

## Introduction to Microsoft Access

Learn the many uses for the latest version of this powerful Microsoft program. Review new features for 2013/2016, and learn database terms and concepts, field types, data types, and data rules and conventions. Create a basic table, query, form, and report both by using wizards and by designing from scratch. We'll also introduce you to table relationships. Learn how to sort and filter data to customize views. Get an introduction to editing a table, a form, and a query.

\$75

Thursday, October 25

1 - 5PM



Register [ONLINE](#)  
Or Call 814-362-5078  
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