



425 Old Kersey Road • Kersey PA 15846

## Youth Standing Committee

Thursday, September 12, 2019 8:00 am -8:30 am

**Members Present: Board Members:** Chris Palmer, OVR (Chairperson)  
**Other members:** Loretta Lininger, IU9  
**Staff Present:** Pam Streich

**Topics Discussed –**WIOA Title I Report, Youth Career Related Programs for In School Youth, Career Readiness State Training Plan and Stakeholder Forum

**Committee Purpose:** To provide information and to assist with planning, the operational oversight, and other issues relating to the provision of services to youth.

**WIOA Title I Report –** Pam provided an overview of the WIOA Title I Report. The report is attached. Discussion ensued. There was some concern expressed about the low numbers being served in Cameron and Potter counties. ResCare has had some staff turnover in those counties which accounts for this. Youth staff have been hired and they are confident that the numbers will increase.

**Youth Career Related Programs –**The most recent draft of the career related programs available to schools was discussed. Chris will edit the OVR information which will shorten the document to 2 pages. This will be shared with schools in the region. The updated document is attached – with Chris’s edits.

**Career Readiness State Training Plan and Stakeholder Forum –** Pam provided an update on this initiative. As a reminder there are 5 deliverables for this initiative and they are: 1) Assists districts in curriculum integration of the CEW standards.2. Facilitate Career Readiness Training workshops (train the trainer boot camps)3. Assists LEAs in implementing and managing data systems related to Career Readiness components of Pennsylvania’s ESSA State Plan, Future Ready PA Index, and/or state graduation requirements.4. Provide Teacher in the Workplace support in schools in strategies, action planning, and technical assistance.5. Assists districts in developing workforce development and stakeholder relationships. Workforce Solutions has provided assistance to the IU6 on the development of a panel for the upcoming Stakeholder Forum that will be held at Penn State DuBois on October 24 from 8:00 am until noon. Pam will send the registration link to everyone. Reentry Grant – Workforce Solutions will be submitting a grant for funding for reentry programs in our region. Discussion ensued. Once we learn if we are awarded the Youth Committee will be involved in planning and implementation of the initiative.

**Next Meeting –** Monday, December 9, 2019– 9:30 – 10:30 am.

**Action Items for the board:**

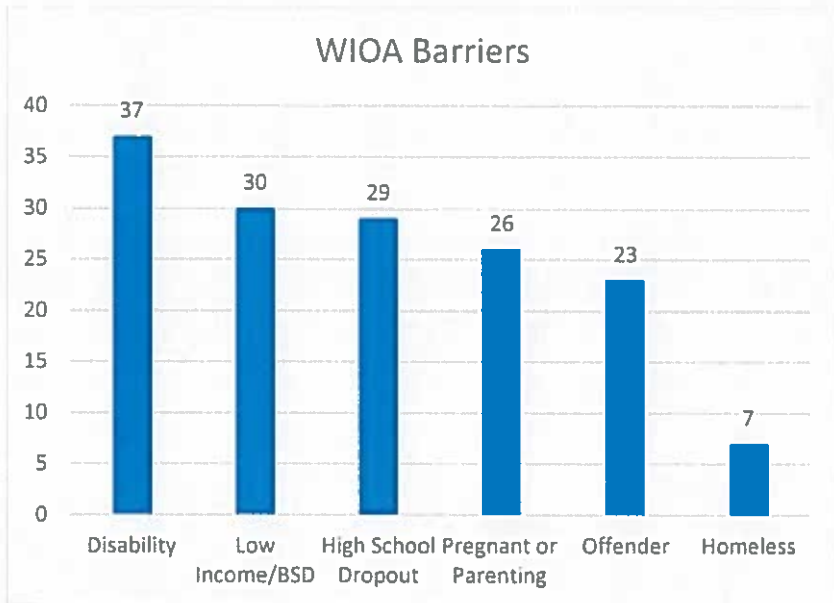
There are no action items for the board.

# WIOA and TANF YOUTH REPORT

July 1, 2019 to August 29, 2019

## WIOA Out of School Youth Enrollments

	WIOA NEW	WIOA CO
CAMERON	0	1
CLEARFIELD	8	10
DUBOIS	4	13
ELK	3	7
JEFFERSON	3	18
MCKEAN	3	18
POTTER	0	5
TOTALS	21	72
	93	



### Work Experience, On the Job Training

July 1, 2019 through August 29, 2019

J.I.T. Tool & Die Inc, 2 customers and DBI Inc/Brookville Glove Mfg, 1 customer

	Budget	Expenditures	Obligations	Exp + Obl	Balance
WIOA Out of School	\$15,000.00	\$1,039.25	\$6,280.75	\$7,320.00	\$7,680.00

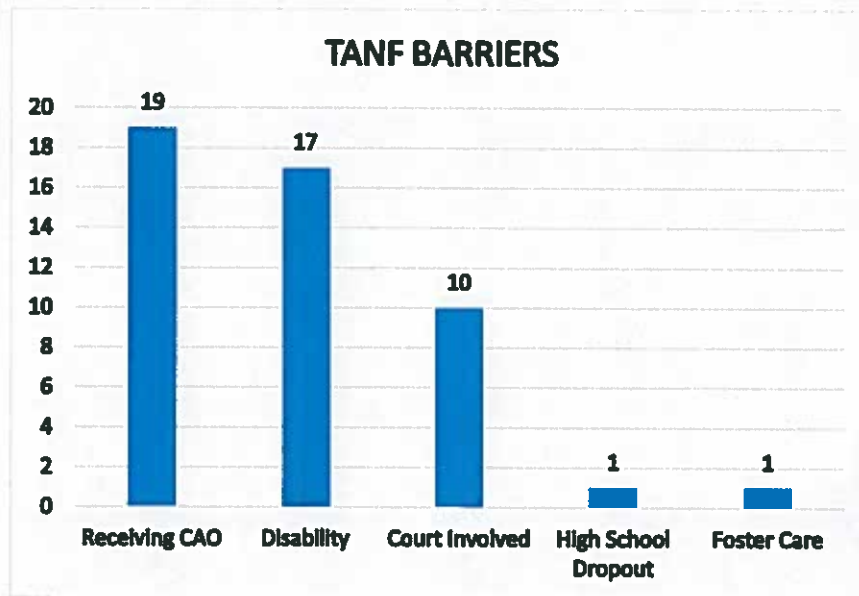
**WORK EXPERIENCE Worksites** — Abundant Blessings Flowers & Gifts, Aegis Coffee Roasters, Bigler YMCA, BOONDOCS, Bradford Auto Service, Brookville YMCA, CCCTC, Central Intermediate Unit 10, City of St Marys Parks & Recreation, CIU10, Clear-Centre Swimming Pool, Clearfield County SPCA, Clearfield YCMA, Comet Communication, Community Action, Inc, Curwensville Feed Store, Curwensville Lake, Danzer Lumber North America, Inc, Elcam – DuBois, Elk County Community Recycling Center, Elk County Humane Society, Express Café, Friendship Table, Front & Centre Productions, Goodwill – Brockway, Goodwill – Coudersport, Goodwill – DuBois, Goodwill – Punxsutawney, Goodwill Retail Store – Jefferson, Head State Port Allegany, Holiday Inn Express – Bradford, Irwin’s Service Station, Jefferson County Historical Society, Johnsonburg Community Center, Johnsonburg Public Library, Johnston Tools, Josie’s Restaurant, KMA Remarketing, Kentucky Fried Chicken, Clearfield, Lifespan Family Services, Mama J’s Early Learning Center, Leforts Sweet Shoppe, Mama J’s Daycare, McKean County SPCA, Metz & Associates, Moshannon Valley YMCA, New Horizons Healthy Foods/Fitness Fun, Northern Tier Community Action Head Start, Novey’s Recycling, Open Arms, Oswayo Senior Center, Oswayo Valley School District, PA CareerLink Clearfield County at Clearfield, PA CareerLink Elk County, PA CareerLink Jefferson County, Port Allegany Pharmacy, Protektor Model, Punxsutawney Memorial Library, Quick Way, Seneca Highlands CTC, Shop N Save, Port Allegany, Shop N Save – Galeton, SPCA – Clearfield County, Spring Street Salon, St. Boniface, Starlettes Dance Studio, Stoney North, Superior Machining, TEE-Riffik Screen Printing & Embroidery, TAT Technologies, The Stuff Store, The Wreck Center, Video Game X-Change, Xtreme Machine , YWCA – Young Womens Christian Association

**Work Experience, July 1, 2019 through August 29, 2019**

	Budget	Expenditures	Obligations (customers currently in WE)	Exp + Obl	Balance
WIOA Out of School	\$60,000.00	\$15,097.32	\$11,739.78	\$27,647.10	\$32,352.90
TANF Year Round	\$72,000.00	\$41,154.48	\$21,853.53	\$63,008.01	\$8,991.99

**TANF ENROLLMENTS**

	TANF
CAMERON	4
CLEARFIELD	6
DUBOIS	0
ELK	4
JEFFERSON	5
MCKEAN	17
POTTER	5
<b>TOTALS</b>	<b>41</b>



**MOAs**

**Adult Mentoring**

- ✓ Barbara M. Brown Memorial Library
- ✓ Emporium Senior Center
- ✓ McKean County Juvenile Probation/BOONDOCS Program
- ✓ St. Boniface

**Alternative Secondary School Services**

- ✓ C.I.U. #10

**Financial Literacy Education**

- ✓ CNB Bank, St Marys
- ✓ First Commonwealth Bank, DuBois



TANF State Monitoring Initiative, August 28, 2019, the group had the opportunity to tour/meet with the SPCA Clearfield and the MoShannon Valley YMCA worksites in our region.

## SUCCESS STORIES.....



**Cameron County** – Whenever Kayleen first came to the PA CareerLink in May, she was in search of full-time employment, but felt she needed to gain some work experience before diving in. Staff signed her up for the Summer Youth Program along with five other Cameron County youth. She started by completing workshops to get herself career ready. Kayleen felt the workshops were beneficial and appreciated all of the tools that she was able to take away from them. It was recognized that Kayleen was a hard worker right from the start of her experience at the Northern Tier Community Action Corporation. She was, and still continues to be, very reliable as she shows up for work every day, is always on time and completes any tasks that she is asked to complete. At the end of the Summer Youth Program, Kayleen was asked to return to the Northern Tier building to finish out her Work Experience hours. She continues to demonstrate hard work and diligence in what she does. Kayleen has also taken a second job at the Emporium Senior Center. Staff are confident Kayleen will be ready to job search once she completes her Work Experiences.



**Clearfield County** – Clearfield – Out-of-School Youth Jenna Boal is shown with her Work Experience supervisor Jolene Bell at a studio event. Jenna completed her Work Experience in June 2019 and her experiences there helped her to obtain a full-time job at Walmart. Jolene spent time not only showing Jenna how to run a small business but helped her job search and work on interview skills as well.



**Clearfield County** – DuBois - TaQuen Smith came into the PA CareerLink Clearfield County at DuBois office in March 2019. He was a high school graduate with no work history and a soon to be first-time parent. TaQuen knew he needed work but wasn't sure where to start. TaQuen was dual enrolled in the WIOA Out-Of-School Youth and EARN programs. With the help of PA CareerLink, he was able to complete a Paid Work Experience at a local machine shop. This opportunity let TaQuen gain employment skills but wasn't the ideal fit for him. After some job searching, there was a position at Paris Companies of DuBois that TaQuen was interested in. TaQuen worked with our Business Services Consultant and was able to complete an On-the-Job Training for this position. TaQuen has now been employed at Paris for three months and is thankful to have a stable, steady income to help support his family. He and his wife, along with their infant daughter, will move into their first apartment at the start of September.



**Elk County** – When Emily came to the PA CareerLink for guidance, she had the dream of becoming a preschool teacher. She knew she wanted some sort of experience working with children but was having a hard time seeking that on her own. Emily was passionate about one day becoming a preschool/ kindergarten teacher. She had completed one year of schooling at the University of Pitt-Bradford. After being extremely cooperative and outgoing about completing workshops, Emily scored a Work Experience at A Step Ahead Child Care at Elcam. It was here that she got to pursue her passion, working with children. Some comments on her evaluation sheets which are filled out by the worksite supervisor include, "She continues to be a great asset to our team!" "Keep up the good work!" and "We are very excited to have Emily work with us. She is great with the kids and we are looking forward to a great summer!" Emily demonstrates a great passion for pursuing her dream. She hopes to get hired as a seasonal worker over her winter break.



**Jefferson County** – Julianna Test was referred to the PA CareerLink after completing the Work Ready program at Community Action. She had successfully completed the one-year Medical Assistant program at Brockway Center for Arts and Technology and was ready to find that permanent job in her chosen field. Julianna was enrolled in the EARN and Out-of-School Youth programs. She interviewed with the Punxsutawney Hospital and was quickly hired as a certified medical assistant. During her pre-hire paperwork process, she worked with staff at the CareerLink to obtain clearances, arrange a work physical, and locate and purchase uniforms. Her official first day of employment was 4/8/2019 as a Certified Medical Assistant working full-time with a competitive rate of pay. The supportive service program was able to assist Julianna in purchasing additional work clothing for her new position. After almost six months since her exit, Julianna continues to work at the Punxsutawney Hospital and has achieved several incentive benchmarks in the EARN program.



**McKean County** – Brandon Peterson was enrolled as a TANF Youth. Brandon was granted a work experience at Smethport Country Club as a groundskeeper. Brandon was hoping to earn money to put toward college He is hoping to attend Michigan State. Brandon successfully completed his 240-hour Work Experience. Brandon was retained as a direct hire by the Smethport Country Club to complete the "busy" season, having proven himself as a valued employee.



**Potter County** – Rylee Hooftallen was enrolled as part of our TANF Youth Program. She completed the summer youth program and completed a summer job at the Austin Area School District. She was very successful with any task given in her job. She showed to be a valuable asset at work and showed outstanding leadership abilities. She continues her education at Muhlenberg College.

## North Central PA – Career Development Programs for Youth

### **Business and Education Connect Providers:**

Providers of the Business and Education Connect Partnership can assist schools in connecting with business in the region, development career plans for students and other examples such as the following:

- Provide information/resources on the local labor market.
- Guest speakers in the classroom and Mock Interviews
- Job Shadow Coordination
- Job and Career Fair Assistance
- Work Based learning
- Career Exploration and Awareness
- Teacher in the Workplace
- Provide connections and scheduling for Career Cruises
- Connecting students and Businesses through Career Café
- Assisting in planning Career on wheels for the elementary level
- Co-coordinating with Elementary schools and Businesses for Carl the Career Bear adventures.
- Small Group exploration to assist in career
- more opportunities are in the works.
- Connect you to the Workforce Solutions for North Central PA - Ready Set Work resource:  
<https://readysetworkpa.com/>

Contact information for each county follows:

**Elk and Cameron – Discover Partnership of the Community Education Center for Elk and Cameron Counties**

- Amy Goode - [amy@communityedcenter.org](mailto:amy@communityedcenter.org) or 814-781-3437

**Jefferson County – DuBois Area - Workforce Solutions for North Central PA**

- Colleen Prechtl – [cprechtl@ncwdb.org](mailto:cprechtl@ncwdb.org) or 814-594-0134

**Clearfield County (excluding DuBois Area) – Workforce Solutions for North Central PA**

- Joe Royer – [jroyer@ncwdb.org](mailto:jroyer@ncwdb.org) or 814-594-9651

**3. McKean and Potter – Potter County CEC – Career Mentors in McKean and Potter Counties**

- Nicole Zaun - [nzaun@pottercountycouncil.org](mailto:nzaun@pottercountycouncil.org) or 814-274-4877

### **PA CareerLink®**

**1. Youth Programs – In School Youth (ISY) and Out of School Youth (OSY) and TANF Youth Development- Eligibility Requirements apply. Program includes the following components:**

Tutoring, study skills training, instruction, and evidence- based dropout prevention and recovery strategies; Alternative secondary school services, or dropout recovery services; Paid and unpaid work experiences; Occupational skill training; Leadership development opportunities; Supportive services; Adult mentoring; Follow-up services; Comprehensive guidance and counseling; Financial literacy education; Entrepreneurial skills training; Services that provide labor market

and employment information ; Activities that help youth prepare for and transition to postsecondary education and training.

**Contact:** Blythe Brunner, PA CareerLink at 814-834-2857 or 814-389-3915 or [bbrunner@pa-cl.com](mailto:bbrunner@pa-cl.com); Blythe will direct you to the appropriate contact person depending on the county.

PA CareerLink staff can also come to your school to provide an overview of what the PA CareerLink® can do for all students and can assist your students in registering on the PA CareerLink job search site to begin looking for employment. [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov).

**2. Office of Vocational Rehabilitation (OVR)** In addition to our vocational services for Adults with disabilities, OVR provides services to Students and Youth with disabilities in school, community and workplace settings from age 14.

**Group services** for students with disabilities, may include Self Advocacy, Workplace Readiness, Independent Living Skills, and Job Exploration arranged through Early Reach Coordinator (ERC) Missy Franklin at (814) 603-1708 or [mfranklin@pa.gov](mailto:mfranklin@pa.gov).

**Individual services** for students and youth, which may include the Vocational Counseling and Guidance, Job Shadowing, Paid Work Experiences and Community Work Instruction, Supported Employment, Training and OJT, and more can be accessed by referring the student to the Vocational Rehabilitation Counselor (VRC). Pre-application is found at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov).

Cameron, Elk, & McKean Counties, your VRC is Jen Smelko (814) 603-0962 or [jsmelko@pa.gov](mailto:jsmelko@pa.gov).

Clearfield County, your VRC is Amy Roberts (814) 603-0743 or [amyrobert@pa.gov](mailto:amyrobert@pa.gov).

DuBois/Jefferson County, your VRC is Tawnya Cordwell (814) 503-2151 or [tcordwell@pa.gov](mailto:tcordwell@pa.gov).

## **6. Penn State Extension – 4-H Youth Development Program**

The mission of 4-H is to provide opportunities for youth to acquire knowledge, develop life skills, form attitudes, and practice behavior that will enable them to become self-directing, productive, and contributing members of society. 4-H offers a variety of programs <http://extension.psu.edu/4-h>

**7. Junior Achievement** gives young people the knowledge and skills they need to own their economic success, plan for their future and make smart academic and economic choices. **Our Purpose:** Junior Achievement inspires and prepares young people to succeed in a global economy. **Our Mission:** Empower young people to own their economic success. website: [janorthwestpa.org](http://janorthwestpa.org)

Contact: Gregory Sands - [gsands@jwesternpa.org](mailto:gsands@jwesternpa.org) or 814-590-3480