



Randi Penfil from Google will present a no cost – Applied Digital Skills Workshop on **March 25, 2020 beginning at 9:30 am at the Red Fern located at 421 Old Kersey Road, Kersey PA. (the workshop will last 1.5 hours).**

- **The applied Digital Skills workshop will demonstrate how to make the most of your time by managing your work in Google Sheets and creating a meeting agenda in Google Docs that drives your project forward and keeps you on pace.**
- **This workshop is for staff and board members who are interested in learning more!**
- **Please RSVP to Pam at pstreich@ncwdb.org to reserve your seat.**

Please Note: Workforce Solutions is also collaborating with the Clarion University Small Business Development Center (SBDC) to host a workshop in the afternoon. This workshop will be for small businesses who want to connect with customers on Google Search and Maps. More to come on this event.