



**North Central Workforce Development Board  
Finance Committee Meeting Summary  
March 10, 2020 – 11:00 AM**

**Members via Conference Call:** Tonya Coursey

**Workforce Solutions Staff Present:** Vanessa Hasselman, Susie Snelick, Sherri Cunningham

**Topics Discussed:** Workforce Solutions' Expenditures, WIOA Budgets, Workforce Solutions Budget Revision, ResCare Additional Award, and ResCare Fiscal Review

**Meeting Summary:**

The first item on the agenda was a review of the YTD expenditures for Workforce Solutions. All expenditures were in line with the budget with the exception of meeting expenses, which included job fairs and Dislocated Worker transition meetings, and the additional expenses required for hiring the Workforce System Navigators in the CareerLinks. It was also explained that a budget modification to adjust these categories as well as some additional line items had been prepared and would be discussed later in the meeting.

The next item on the agenda was a review of the PY18 and PY19 WIOA budgets. It was explained that the PY18 budgets had been revised to reflect actual expenditures. Since WIOA contracts are for a two-year period and the oldest money must be spent first, the budgets become skewed because they combine expenses from two different program years. It was also noted that the PY19 budgets were revised to include the increased allocations that were received after the initial budgets had been submitted.

Next, the Workforce Solutions PY19 budget revision was presented to the committee. Significant changes to the budget included reductions in staff salaries & fringe benefits, registrations, subscriptions, and RSAB expenses. While there were small increases to line items including: telephone, internet, IT support, office, and advertising, the majority of the overall budget reduction was added to the miscellaneous operating expense category to reflect the unbudgeted amount of funds that are available for use.

The committee then moved into a discussion of additional funds available for TANF Youth and EARN customers. With their current award fully obligated, a request was made to award ResCare an additional \$30,000 in TANF Youth funds and \$50,000 in EARN performance funds to serve more customers.

The final item on the agenda was in regards to the fiscal review of ResCare. The committee was notified that this year's fiscal review was scheduled for the week of March 30<sup>th</sup> as a comprehensive on-site review. The results will be given at the next meeting upon the completion of this review.

With no other business to discuss, the meeting was adjourned.