

Action Items for the Workforce Development Board – April 1, 2020

Finance Committee

The committee is recommending the approval of the PY 2019 revised WIOA budgets; our PY 2020 Workforce Solutions Budget; ResCare's allocations for PY 2020; and the IT support contract.

Personnel Committee

The committee is recommending approval of the positions profiles of the Workforce System Manager and the Site Administrator.

Executive Committee

The committee is recommending approval for the following:

- Renewal of the lease for the PA CareerLink® at Bradford in McKean County and the PA CareerLink® at Emporium in Cameron County
- An agreement with St. Moritz for security guards for our comprehensive PA CareerLink® centers
- Contract extension with the Operator
- RFP for an Auditor with authority of the Finance Committee to choose the successful applicant
- In response to the Performance Management System – 1% cost of living with an additional 1% merit with a score above a 3.0 and an additional 1% with a score above a 3.5 (with 4.0 being the highest score)

Youth Committee

The committee recommends the approval of the following:

- Youth Incentive Policy which provides guidance on the use of incentives to eligible youth utilizing WIOA and TANF Youth Development Funds effective May 1, 2020.
- An increase for the work experience wage for WIOA Youth and TANF Youth program participants to \$9.50 per hour effective July 1, 2020. This is a \$.50 increase.

Future's Committee

The committee recommends the approval of the following:

- Supportive Services Policy which increases the maximum amount of Supportive Services funding for eligible participants from \$620 to \$1,000 effective July 1, 2020.
- The File Management Policy which provides guidelines for participant file management for participants enrolled in Workforce Innovation Opportunity Act (WIOA) Title I services, TANF youth Development Program services and EARN Program services effective July 1 ,2020.

*Note – please refer to the committee reports for more information.