

September 14, 2020

Susie R. Snelick, Executive Director
Workforce Solutions for North Central Pennsylvania
425 Old Kersey Road
Kersey, PA 15846

Dear Ms. Snelick:

The Bureau of Workforce Development Administration (BWDA) conducted the 2020 North Central Local Workforce Development Board (LWDB) Membership Composition Review analysis from January 22, 2020, thru February 26, 2020. The review was done in accordance with the Department of Labor & Industry's Workforce System Policy (WSP) No. 02-2015: *Local Governance Policy*. Local board reviews are performed on alternate years to LWDB certifications to ensure interim board membership compliance.

The LWDB is working to resolve the findings identified in the attached report. The North Central Workforce Development Board is certified until January 2021. Please note that any subsequent changes in LWDB membership or chairperson designation must be forwarded, in writing, to RA-LI-BWDA-OS@pa.gov within fifteen calendar days. The BWDA will follow up with the LWDB regarding its corrective action later this year.

Thank you for your attention to this matter. If you have any questions, please contact Mr. Greg Hart, in Oversight Services, by phone at 717.787.6352 or by e-mail at ghart@pa.gov.

Sincerely,



Daniel D. Kuba
Director

Attachment: 2020 LWDB Membership Composition Review Report

cc: Ms. Corine Christoff, Chair, North Central Local Workforce Development Board