

# Workforce Solutions for North Central Pennsylvania

## WIOA Title I Quarterly Report Program Year 2020 (July 1, 2020 to June 30, 2021)

### Prepared By:

Name & Title: Blythe Brunner, Project Director

Agency Name & Address: Equus Workforce Solutions, 245 Depot Street, St  
Marys, PA 15857

Phone & Fax Number: 814-834-2857, Fax 824-781-7872

E-Mail Address: bbrunner@pa-cl.com

PA CareerLink® center: PA CareerLink Clearfield County at Clearfield, PA  
CareerLink Clearfield County at DuBois, PA CareerLink Elk County, PA  
CareerLink Cameron County Affiliate Site, PA CareerLink Jefferson  
County, PA CareerLink McKean County, PA CareerLink Potter County

For the following quarter:

July 1, 2019 to September 15, 2020 (Due September 25, 2019)  X

September 16, 2020 to December 16, 2020 (Due December 23, 2020) \_\_\_\_\_

December 17, 2019 to March 15, 2021 (Due March 25, 2021) \_\_\_\_\_

March 16, 2021 to June 30, 2021 (Due July 7, 2021) \_\_\_\_\_

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## OUTCOMES

| Measure   | Current Quarter       | Cumulative            |
|---|-----------------------|-----------------------|
| # WIOA Customers Served- Adult                            | <u>57 new 122 c/o</u> | <u>57 new 122 c/o</u> |
| # WIOA Customers Served- DW                               | <u>66 new 200 c/o</u> | <u>66 new 200 c/o</u> |
| # WIOA Customers Served- Youth                            | <u>35 new 84 c/o</u>  | <u>35 new 84 c/o</u>  |
| # Customers Placed in Unsubsidized Employment*            | <u>25</u>             | <u>25</u>             |
| Average Wage at Placement (Unsubsidized)                  | <u>\$11.78</u>        | <u>\$11.78</u>        |
| # Customers Placed in Subsidized Employment               | <u>63</u>             | <u>63</u>             |
| Average Wage at Placement (Subsidized)                    | <u>\$12.99</u>        | <u>\$12.99</u>        |
| # Customers Placed in ITAs**                              | <u>124</u>            | <u>124</u>            |
| # Customers Placed in OJTs**                              | <u>63</u>             | <u>63</u>             |
| # Adult WIOA Customers obtaining credentials              | <u>25</u>             | <u>25</u>             |
| # DW WIOA Customers obtaining credentials                 | <u>22</u>             | <u>22</u>             |
| # Youth WIOA Customers obtaining credentials              | <u>2</u>              | <u>2</u>              |
| # Individuals voluntarily elected to discontinue services | <u>10</u>             | <u>10</u>             |

\*Must be employed consisting of 30 or more hours per week.

\*\*Please attach a report listing the ITAs awarded and OJT placements.

**Workshop Report: Attached**

## OJT OPPORTUNITIES

| Funding | Office     | Employer                                |
|---------|------------|---|
| DW      | Clearfield | Advanced Powder Products INC            |
| ADULT   | Clearfield | Advanced Powder Products INC            |
| DW      | Elk        | Allegheny Coatings                      |
| RR      | Clearfield | Alternative Fuel Solutions              |
| RR      | DuBois     | Bear MFG                                |
| RR      | DuBois     | Bear MFG                                |
| TRADE   | DuBois     | Bear MFG                                |
| RR      | Clearfield | Bell Resources                          |
| ADULT   | Clearfield | Bell Resources                          |
| DW      | DuBois     | Business On site Service INC            |
| OSY     | Clearfield | Clearfield Leather Inc. Wickett         |
| RR      | Clearfield | Clearfield Machine Company Inc          |
| RR      | Clearfield | Clearfield Wholesale Paper              |
| RR      | Clearfield | Clearfield Wholesale Paper              |
| ADULT   | Clearfield | Clearfield Wholesale Paper              |
| OSY     | Clearfield | Coal Mountain Development LLC           |
| DW      | Clearfield | Custom Castings North East Inc          |
| DW      | Clearfield | Custom Castings North East Inc          |
| ADULT   | Clearfield | Custom Castings North East Inc          |
| ADULT   | Clearfield | Custom Castings North East Inc          |
| ADULT   | Clearfield | Custom Castings North East Inc          |
| ADULT   | Clearfield | Custom Castings North East Inc          |
| OSY     | Clearfield | Custom Castings North East Inc.         |
| ADULT   | Clearfield | Custom Castings North East Inc.         |
| ADULT   | Clearfield | Custom Castings North East Inc.         |
| ADULT   | Clearfield | Custom Castings North East Inc.         |
| ADULT   | Clearfield | Custom Castings North East Inc.         |
| OSY     | DuBois     | ELCAM                                   |
| EARN    | Clearfield | Express Cafe                            |
| DW      | Elk        | Gasbarre Products Inc                   |
| OSY     | DuBois     | Granite Expressions LLC                 |
| OSY     | Potter     | Kightlinger Motors, Inc                 |
| ADULT   | Potter     | Kightlinger Motors, Inc                 |
| ADULT   | Clearfield | Lindsie Wisor State Farm                |
| ADULT   | Clearfield | Mahaffey Laboratory Ltd                 |
| ADULT   | Elk        | Mandy Taylor Cleaning, LLC              |
| OSY     | Clearfield | Mcandrus Motors                         |
| ADULT   | DuBois     | Mengle Memorial Library                 |
| DW      | Elk        | MPP                                     |
| OSY     | DuBois     | Paris Companies                         |
| OSY     | DuBois     | Paris Companies                         |
| ADULT   | DuBois     | Paris Companies                         |
| ADULT   | Jefferson  | Peggy L Stormer                         |
| RR      | Elk        | Penn Highlands Elk                      |
| DW      | Elk        | Penn Pallet                             |
| DW      | Emporium   | Pennsylvania Sintered Metals, Inc       |
| ADULT   | Emporium   | Pennsylvania Sintered Metals, Inc       |
| ADULT   | Emporium   | Pennsylvania Sintered Metals, Inc       |
| ADULT   | Emporium   | Pennsylvania Sintered Metals, Inc       |
| ADULT   | Emporium   | Pennsylvania Sintered Metals, Inc       |
| DW      | Clearfield | Powdered Metal Group                    |
| ADULT   | Jefferson  | Punxsutawney Hospital                   |
| DW      | Jefferson  | R & S Machine Co Inc                    |
| ADULT   | Elk        | Secondary Research & Research, Inc      |
| RR      | DuBois     | Sintergy Inc                            |
| OSY     | DuBois     | Sintergy Inc                            |
| OSY     | DuBois     | Sintergy Inc                            |
| RR      | Elk        | St Marys Pressed Metals, Inc            |
| OSY     | Elk        | St Marys Pressed Metals, Inc            |
| ADULT   | Clearfield | Station Platform 9                      |
| RR      | Jefferson  | Tee-Riffik Screen Printing & Embroidery |
| RR      | McKean     | TyMarcus, LLC                           |
| ADULT   | DuBois     | West PA Systems                         |

# ITA OPPORTUNITIES

| Funding | Office     | School   | Course  |
|---------|------------|--|---|
| ADULT   | Elk        | Tech   | CDL A Training/Diesel Mechanic & Heavy Equipment Technology |
| BRIDGE  | DuBois     | Barber Trucking Inc & Jeff Tech                        | CDL A Training  |
| RR      | Jefferson  | Barber Trucking Inc and Jeff Tech CDL Training Program | CDL A Training  |
| BRIDGE  | Elk        | BC3  | Medical Administrative Assistance with HER                  |
| DW      | Potter     | BOCES (Olean, Belmont, Salamanca, Ellicotville)        | Heavy Equipment   |
| DW      | Potter     | BOCES (Olean, Belmont, Salamanca, Ellicotville)        | Heavy Equipment   |
| BRIDGE  | Potter     | BOCES (Olean, Belmont, Salamanca, Ellicotville)        | Welding General   |
| BRIDGE  | McKean     | Buffalo Tractor Trailer Inc                            | CDL A Truck Driver/Commercial Vehicle Operator              |
| BRIDGE  | McKean     | Buffalo Tractor Trailer Institute, Inc                 | CDL A Truck Driver/Commercial Vehicle Operator              |
| BRIDGE  | McKean     | Buffalo Tractor Trailer Institute, Inc                 | CDL A Truck Driver/Commercial Vehicle Operator              |
| ADULT   | McKean     | Buffalo Tractor Trailer Institute, Inc                 | Heavy & Tractor-trailer truck drivers                       |
| ADULT   | McKean     | Buffalo Tractor Trailer Institute, Inc                 | Heavy & Tractor-trailer truck drivers                       |
| RR      | McKean     | Buffalo Tractor Trailer Institute, Inc.                | Heavy & Tractor-Trailer Drivers                             |
| BRIDGE  | Potter     | Buffalo Tractor Trailor Institue Inc                   | CDL A Truck Driver/Commercial Vehicle Operator              |
| BRIDGE  | McKean     | Buffalo Tractor Trailor Institute Inc                  | Heavy & Tractor Trailer drivers                             |
| BRIDGE  | McKean     | Buffalo Tractor Trailor Institute Inc                  | Truck Driver/Commerical Vehicle Operator                    |
| BRIDGE  | McKean     | Buffalo Tractor Trailor Institute Inc                  | Truck Driver/Commerical Vehicle Operator                    |
| BRIDGE  | McKean     | Buffalo Tractor Trailor Institute Inc                  | Truck Driver/Commerical Vehicle Operator                    |
| ADULT   | McKean     | Buffalo Tractor-Trailer Insitute Inc.                  | CDL A - A Truck Driver/Commerical Vehicle Operator          |
| BRIDGE  | Elk        | Butler Community College at Brockway                   | Business Management   |
| BRIDGE  | DuBois     | Butler Community College at Brockway                   | Human Resources Management                                  |
| ADULT   | Jefferson  | Clearfield County Career & Technology Center           | CDL A Training  |
| BRIDGE  | Elk        | Clearfield County Career & Technology Center           | CDL Class A and/or B Refresher Program                      |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| DW      | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| DW      | Elk        | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| DW      | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| DW      | Elk        | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| DW      | Jefferson  | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| OSY     | DuBois     | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| ADULT   | DuBois     | Clearfield County Career & Technology Center           | CDL Class A Basic   |
| ADULT   | DuBois     | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Elk        | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Cameron    | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Elk        | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Elk        | Clearfield County Career & Technology Center           | Practical Nursing   |
| ADULT   | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | Practical Nursing   |
| BRIDGE  | Clearfield | Clearfield County Career & Technology Center           | Precision Machine Technology                                |
| RR      | Clearfield | Clearfield County Career and Technology Center         | CDL Class A Basic   |
| BRIDGE  | Elk        | Full Circle Computing Inc                              | Medical Office Administrative Assistant                     |
| BRIDGE  | Clearfield | Greater Altoona Career and Technology Center           | Practical Nursing   |
| BRIDGE  | DuBois     | Indiana County Technology Center                       | Heating, Ventilation, Air Conditioning & Refrigeration      |
| ADULT   | Elk        | Jeff Tech  | Automotive Technology                                       |
| DW      | Elk        | Jeff Tech  | Building Trades   |
| BRIDGE  | Elk        | Jeff Tech  | Diesel Mechanic & Heavy Equipment Technology                |
| BRIDGE  | DuBois     | Jeff Tech  | Heating, Ventilation, Air Conditioning & Refrigeration      |
| BRIDGE  | Jefferson  | Jeff Tech  | Practical Nursing   |
| BRIDGE  | Jefferson  | Jeff Tech  | Practical Nursing   |
| BRIDGE  | Jefferson  | Jeff Tech  | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech  | Practical Nursing   |

| Funding | Office     | School  | Course  |
|---------|------------|---|---|
| ADULT   | DuBois     | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | DuBois     | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | Elk        | Jeff Tech   | Practical Nursing   |
| ADULT   | DuBois     | Jeff Tech   | Practical Nursing   |
| ADULT   | Jefferson  | Jeff Tech   | Practical Nursing   |
| ADULT   | DuBois     | Jeff Tech   | Welding/Metal Fabrication Technology                        |
| ADULT   | Jefferson  | Jefferson County DuBois/AVTS                          | Practical Nurse   |
| ADULT   | Jefferson  | Jefferson County DuBois/AVTS                          | Practical Nurse   |
| BRIDGE  | Elk        | Jump Start  | 320 Hour Truck Driver Training CDL A/Heavy Equipment Course |
| BRIDGE  | Potter     | Med Certs   | Fundamentals of IT  |
| BRIDGE  | Clearfield | Med Certs   | Healthcare Administrative Professional                      |
| BRIDGE  | McKean     | Med Certs   | Healthcare Administrative Professional                      |
| BRIDGE  | Clearfield | Med Certs   | Healthcare Administrative Professional                      |
| BRIDGE  | Clearfield | Med Certs   | Healthcare Administrative Professional                      |
| BRIDGE  | McKean     | Med Certs   | IT Help Desk Administrator                                  |
| BRIDGE  | McKean     | Med Certs   | IT Help Desk Administrator                                  |
| BRIDGE  | DuBois     | Med Certs   | Medical Front Office Assistant & Administration             |
| BRIDGE  | Elk        | MedCerts  | Healthcare Administrative Professional                      |
| ADULT   | McKean     | MedCerts  | Healthcare Administrative Professional                      |
| BRIDGE  | McKean     | MedCerts  | IT Help Desk Administrator                                  |
| ADULT   | DuBois     | MedCerts  | Medical Assistants  |
| ADULT   | McKean     | MedCerts  | Medical Billing Specialist                                  |
| BRIDGE  | Jefferson  | MedCerts  | Medical Front Office & Electronic Health Records            |
| DW      | McKean     | MedCerts  | Pharmacy Technician Specialist                              |
| ADULT   | Elk        | MedCerts  | Phleboromy Technician                                       |
| BRIDGE  | Potter     | MedCerts  | Professional Coder  |
| ADULT   | Clearfield | MedCerts  | Professional Coder  |
| ADULT   | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hours                     |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| BRIDGE  | Cameron    | Northern Pennsylvania Regional College                | Commercial Driver's License - 160 hrs                       |
| RR      | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 200 hrs                       |
| RR      | Elk        | Northern Pennsylvania Regional College                | Commercial Driver's License - 200 hrs                       |
| BRIDGE  | Potter     | Pennsylvania College of Technology                    | Practical Nursing Program                                   |
| ADULT   | Cameron    | Pittsburgh Technical College                          | Welding Technology (Certification)                          |
| BRIDGE  | Elk        | Pittsburgh Institute of Aeronautics                   | 320 Truck Driver Training CDL-A/Heavy Equipment Course      |
| ADULT   | Clearfield | South Hills School of Business & Technology - Altoona | Information Technology                                      |
| ADULT   | Jefferson  | The Rapha School LLC                                  | Practical Nursing   |
| ADULT   | Jefferson  | The Rapha School, LLC                                 | Practical Nursing   |
| ADULT   | Jefferson  | The Rapha School, LLC                                 | Practical Nursing   |
| OSY     | Potter     | Triangle Tech   | Maintenance Electricity and Construction Tech               |
| ADULT   | DuBois     | Triangle Tech   | Maintenance Electricity and Construction Trade              |
| ADULT   | DuBois     | Triangle Tech   | Welding & Fabrication Technology                            |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Maintenance Electricity & Construction Tech                 |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Maintenance Electricity & Construction Tech                 |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Maintenance Electricity & Construction Tech                 |
| BRIDGE  | Clearfield | Triangle Tech Inc                                     | Maintenance Electricity & Construction Tech                 |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Welding & Fabrication Tech                                  |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Welding & Fabrication Tech                                  |
| BRIDGE  | Clearfield | Triangle Tech Inc                                     | Welding and Fabrication Tech                                |
| BRIDGE  | DuBois     | Triangle Tech Inc                                     | Welding and Fabrication Tech                                |
| BRIDGE  | Elk        | Triangle Tech Inc                                     | Welding and Fabrication Tech                                |

## WORKSHOPS

| Date      | Workshop                                | Attendees |
|-----------|---|-----------|
| 7/1/2020  | Resume & Cover Letters                  | 4         |
| 7/2/2020  | Applications & Online Job Search        | 3         |
| 7/6/2020  | Resume & Cover Letters                  | 1         |
| 7/7/2020  | Applications & Online Job Search        | 1         |
| 7/8/2020  | Interview Skills                        | 2         |
| 7/9/2020  | ITA 101                                 | 1         |
| 7/9/2020  | Virtual EARN Support                    | 1         |
| 7/9/2020  | Virtual Job Club                        | 1         |
| 7/13/2020 | Resume & Cover Letters                  | 3         |
| 7/14/2020 | Applications & Online Job Search        | 2         |
| 7/15/2020 | Interview Skills                        | 2         |
| 7/17/2020 | ReadySetWorkPA The Art of the Interview | 1         |
| 7/17/2020 | ReadySetWorkPA Conflict Resolution      | 1         |
| 7/17/2020 | ReadySetWorkPA Get Empowered            | 1         |
| 7/17/2020 | ReadySetWorkPA Get Empowered            | 1         |
| 7/17/2020 | ReadySetWorkPA Skills & Strengths       | 1         |
| 7/17/2020 | ReadySetWorkPA Succeeding in a New Job  | 1         |
| 7/20/2020 | Resume & Cover Letters                  | 2         |
| 7/21/2020 | Banking 101                             | 1         |
| 7/21/2020 | ITA 101                                 | 1         |
| 7/21/2020 | Virtual EARN Support                    | 1         |
| 7/21/2020 | Virtual Job Club                        | 1         |
| 7/21/2020 | ReadySetWorkPA Resume Writing           | 1         |
| 7/21/2020 | ReadySetWorkPA The Art of the Interview | 1         |
| 7/21/2020 | ReadySetWorkPA Conflict Resolution      | 1         |
| 7/21/2020 | ReadySetWorkPA Get Empowered            | 1         |
| 7/21/2020 | ReadySetWorkPA Skills & Strengths       | 1         |
| 7/21/2020 | ReadySetWorkPA Succeeding in a New Job  | 1         |
| 7/21/2020 | Applications & Online Job Search        | 2         |
| 7/22/2020 | Interview Skills                        | 5         |
| 7/23/2020 | Budgeting Skills                        | 5         |
| 7/27/2020 | Resume & Cover Letters                  | 4         |
| 7/28/2020 | Applications & Online Job Search        | 5         |
| 7/29/2020 | ReadySetWorkPA Effective Communication  | 1         |
| 7/29/2020 | ReadySetWorkPA Skills & Strengths       | 1         |
| 7/29/2020 | ITA 101                                 | 2         |
| 7/29/2020 | Virtual EARN Support                    | 2         |
| 7/29/2020 | Virtual Job Club                        | 2         |
| 7/29/2020 | Interview Skills                        | 4         |
| 7/30/2020 | Online Supports                         | 3         |
| 8/1/2020  | ReadySetWorkPA Conflict Resolution      | 1         |
| 8/1/2020  | ReadySetWorkPA Conflict Resolution      | 1         |
| 8/3/2020  | ReadySetWorkPA Online Applications      | 1         |
| 8/3/2020  | ReadySetWorkPA Conflict Resolution      | 1         |
| 8/3/2020  | ReadySetWorkPA Effective Communication  | 1         |
| 8/3/2020  | ReadySetWorkPA Get Empowered            | 1         |
| 8/4/2020  | ReadySetWorkPA Conflict Resolution      | 1         |
| 8/4/2020  | ReadySetWorkPA Effective Communication  | 1         |
| 8/4/2020  | ReadySetWorkPA Get Empowered            | 1         |
| 8/4/2020  | ReadySetWorkPA Resume Writing           | 1         |
| 8/5/2020  | ITA 101                                 | 1         |
| 8/5/2020  | ReadySetWorkPA Resume Writing           | 1         |
| 8/5/2020  | ReadySetWorkPA Online Applications      | 1         |
| 8/5/2020  | ReadySetWorkPA Conflict Resolution      | 1         |
| 8/5/2020  | ReadySetWorkPA Effective Communication  | 1         |
| 8/6/2020  | Virtual Job Club                        | 1         |
| 8/6/2020  | ReadySetWorkPA Online Applications      | 1         |
| 8/6/2020  | ReadySetWorkPA Online Applications      | 1         |
| 8/6/2020  | ReadySetWorkPA The Art of the Interview | 1         |
| 8/6/2020  | ReadySetWorkPA Effective Communication  | 1         |
| 8/6/2020  | ReadySetWorkPA Effective Communication  | 1         |
| 8/6/2020  | ITA 101                                 | 2         |
| 8/7/2020  | ITA 101                                 | 1         |

| <b>Date</b> | <b>Workshop</b>                         | <b>Attendees</b> |
|-------------|---|------------------|
| 8/7/2020    | ReadySetWorkPA Resume Writing           | 1                |
| 8/10/2020   | ITA 101                                 | 1                |
| 8/10/2020   | Virtual Job Club                        | 1                |
| 8/10/2020   | Virtual EARN Support                    | 1                |
| 8/10/2020   | ITA 101                                 | 1                |
| 8/10/2020   | Virtual EARN Support                    | 1                |
| 8/10/2020   | Virtual Job Club                        | 1                |
| 8/10/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/10/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/10/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/11/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/11/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/11/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/11/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/12/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/12/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/12/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/12/2020   | ITA 101 Workshop                        | 13               |
| 8/13/2020   | Virtual Job Club                        | 1                |
| 8/13/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/14/2020   | ITA 101                                 | 1                |
| 8/14/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/14/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/14/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/14/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/15/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/15/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/15/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/17/2020   | Virtual EARN Support                    | 1                |
| 8/17/2020   | ITA 101                                 | 1                |
| 8/17/2020   | ITA 101                                 | 1                |
| 8/17/2020   | ITA 101                                 | 1                |
| 8/17/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/17/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/17/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/17/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/17/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/17/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/18/2020   | ITA 101                                 | 1                |
| 8/18/2020   | ITA Workshop                            | 1                |
| 8/18/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/18/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/18/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/18/2020   | Banking 101                             | 2                |
| 8/19/2020   | ITA 101                                 | 1                |
| 8/19/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/19/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/19/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/19/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/19/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/19/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/19/2020   | ITA 101 Workshop                        | 2                |
| 8/20/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/20/2020   | ReadySetWorkPA Online Applications      | 1                |
| 8/20/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/20/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/20/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/20/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/20/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/20/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/20/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/20/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/20/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/20/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/20/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/20/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |



| <b>Date</b> | <b>Workshop</b>                         | <b>Attendees</b> |
|-------------|---|------------------|
| 8/20/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/20/2020   | Virtual Job Club                        | 2                |
| 8/21/2020   | ITA 101                                 | 1                |
| 8/21/2020   | ReadySetWorkPA Online Applications      | 1                |
| 8/21/2020   | ReadySetWorkPA Online Applications      | 1                |
| 8/21/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/21/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/21/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/21/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/21/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/21/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/23/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 8/23/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/23/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/24/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/24/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/24/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/24/2020   | ITA 101                                 | 4                |
| 8/25/2020   | ReadySetWorkPA The Art of the Interview | 1                |
| 8/25/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/25/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/25/2020   | ReadySetWorkPA Skills & Strengths       | 1                |
| 8/26/2020   | ITA 101                                 | 1                |
| 8/26/2020   | ITA 101                                 | 1                |
| 8/26/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/26/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 8/26/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/26/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/26/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 8/26/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/26/2020   | ReadySetWorkPA Get Empowered            | 1                |
| 8/26/2020   | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 8/27/2020   | ITA 101                                 | 1                |
| 8/27/2020   | Virtual Job Club                        | 1                |
| 8/28/2020   | ITA 101                                 | 2                |
| 9/1/2020    | ReadySetWorkPA Effective Communication  | 1                |
| 9/1/2020    | ReadySetWorkPA Get Empowered            | 1                |
| 9/1/2020    | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 9/1/2020    | ITA 101                                 | 3                |
| 9/2/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/2/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/2/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/2/2020    | ReadySetWorkPA Get Empowered            | 1                |
| 9/2/2020    | ReadySetWorkPA Skills & Strengths       | 1                |
| 9/2/2020    | ReadySetWorkPA Skills & Strengths       | 1                |
| 9/2/2020    | ReadySetWorkPA Online Applications      | 1                |
| 9/3/2020    | Virtual Job Club                        | 1                |
| 9/3/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/3/2020    | ReadySetWorkPA Effective Communication  | 1                |
| 9/3/2020    | ReadySetWorkPA Effective Communication  | 1                |
| 9/8/2020    | ReadySetWorkPA Resume Writing           | 1                |
| 9/8/2020    | ReadySetWorkPA Resume Writing           | 1                |
| 9/8/2020    | ReadySetWorkPA Online Applications      | 1                |
| 9/8/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/8/2020    | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/8/2020    | ReadySetWorkPA Effective Communication  | 1                |
| 9/8/2020    | ReadySetWorkPA Effective Communication  | 1                |
| 9/8/2020    | ReadySetWorkPA Get Empowered            | 1                |
| 9/8/2020    | ReadySetWorkPA Skills & Strengths       | 1                |
| 9/8/2020    | ReadySetWorkPA Succeeding in a New Job  | 1                |
| 9/10/2020   | ReadySetWorkPA Resume Writing           | 1                |
| 9/10/2020   | ReadySetWorkPA Online Applications      | 1                |
| 9/10/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/10/2020   | ReadySetWorkPA Conflict Resolution      | 1                |
| 9/10/2020   | ReadySetWorkPA Effective Communication  | 1                |
| 9/10/2020   | ReadySetWorkPA Effective Communication  | 1                |

| <b>Date</b> | <b>Workshop</b>                        | <b>Attendees</b> |
|-------------|--|------------------|
| 9/10/2020   | ReadySetWorkPA Get Empowered           | 1                |
| 9/10/2020   | ReadySetWorkPA Succeeding in a New Job | 1                |
| 9/11/2020   | ReadySetWorkPA Conflict Resolution     | 1                |
| 9/11/2020   | ReadySetWorkPA Effective Communication | 1                |
| 9/11/2020   | ReadySetWorkPA Get Empowered           | 1                |
| 9/11/2020   | ReadySetWorkPA Skills & Strengths      | 1                |
| 9/11/2020   | ReadySetWorkPA Get Empowered           | 1                |
| 9/14/2020   | ITA 101                                | 1                |
| 9/15/2020   | ITA 101                                | 1                |
| 9/15/2020   | ReadySetWorkPA Resume Writing          | 1                |
| 9/15/2020   | ReadySetWorkPA Skills & Strengths      | 1                |
| 9/16/2020   | ReadySetWorkPA Conflict Resolution     | 1                |
| 9/16/2020   | ReadySetWorkPA Effective Communication | 1                |
| 9/16/2020   | ReadySetWorkPA Effective Communication | 1                |
| 9/16/2020   | ReadySetWorkPA Skills & Strengths      | 1                |
| 9/17/2020   | Virtual Job Club                       | 1                |
| 9/17/2020   | ITA 101                                | 1                |
| 9/17/2020   | Virtual Job Club                       | 2                |
| 9/18/2020   | ReadySetWorkPA Get Empowered           | 1                |
| 9/21/2020   | ITA 101                                | 1                |
| 9/21/2020   | ReadySetWorkPA Conflict Resolution     | 1                |
| 9/21/2020   | ReadySetWorkPA Conflict Resolution     | 1                |
| 9/21/2020   | ReadySetWorkPA Effective Communication | 1                |
| 9/21/2020   | ReadySetWorkPA Get Empowered           | 1                |
| 9/21/2020   | ReadySetWorkPA Skills & Strengths      | 1                |
| 9/21/2020   | ReadySetWorkPA Skills & Strengths      | 1                |
| 9/21/2020   | ReadySetWorkPA Succeeding in a New Job | 1                |
| 9/22/2020   | ReadySetWorkPA Effective Communication | 1                |

| ADULT  |               |    |               |              |               |                 |             |                   |
|--------|---------------|----|---------------|--------------|---------------|-----------------|-------------|-------------------|
|        | Budget        | #  | Planned       | Expenditures | Obligations   | Balance         | Exp to Plan | Exp + Obl to Plan |
| OUT    | \$ 42,045.69  | 26 | \$ 49,420.42  | \$ 16,315.50 | \$ 33,104.92  | \$ (7,374.73)   | 39%         | 118%              |
| ITA    | \$ 61,177.24  | 47 | \$ 189,947.51 | \$ 58,697.00 | \$ 131,250.51 | \$ (128,770.27) | 96%         | 310%              |
| SS     | \$ 5,000.00   | NA | \$ 4,973.53   | \$ 4,973.53  | \$ -          | \$ 26.47        | 99%         | 99%               |
| WEX    | \$ 23,200.00  |    | \$ 3,526.40   | \$ 1,487.70  | \$ 2,038.70   | \$ 19,673.60    | 6%          | 15%               |
| TOTALS | \$ 131,422.93 |    | \$ 247,867.86 | \$ 81,473.73 | \$ 166,394.13 | \$ (116,444.93) | 62%         | 189%              |

| DISLOCATED WORKER |               |    |              |              |              |               |             |                   |
|-------------------|---------------|----|--------------|--------------|--------------|---------------|-------------|-------------------|
|                   | Budget        | #  | Planned      | Expenditures | Obligations  | Balance       | Exp to Plan | Exp + Obl to Plan |
| OUT               | \$ 141,699.30 | 12 | \$ 27,810.42 | \$ 8,413.60  | \$ 19,396.82 | \$ 113,888.88 | 6%          | 20%               |
| ITA               | \$ 100,388.78 | 9  | \$ 31,800.00 | \$ 23,200.00 | \$ 8,600.00  | \$ 68,588.78  | 23%         | 32%               |
| ST                | \$ -          | 1  | \$ 800.00    | \$ -         | \$ 800.00    | \$ (800.00)   |             |                   |
| SS                | \$ 19,573.14  | NA | \$ 9,360.87  | \$ 9,360.87  | \$ -         | \$ 10,212.27  | 48%         | 48%               |
| TOTALS            | \$ 261,661.22 |    | \$ 69,771.29 | \$ 40,974.47 | \$ 28,796.82 | \$ 191,889.93 | 16%         | 27%               |

| RAPID RESPONSE |              |    |              |              |              |               |             |                   |
|----------------|--------------|----|--------------|--------------|--------------|---------------|-------------|-------------------|
|                | Budget       | #  | Planned      | Expenditures | Obligations  | Balance       | Exp to Plan | Exp + Obl to Plan |
| OUT            | \$ 35,000.00 | 12 | \$ 37,678.57 | \$ 16,428.48 | \$ 21,250.09 | \$ (2,678.57) | 47%         | 108%              |
| ITA            | \$ 28,117.55 | 5  | \$ 26,195.00 | \$ 19,695.00 | \$ 6,500.00  | \$ 1,922.55   | 70%         | 93%               |
| TOTALS         | \$ 63,117.55 |    | \$ 63,873.57 | \$ 36,123.48 | \$ 27,750.09 | \$ (756.02)   | 57%         | 101%              |

| OUT OF SCHOOL YOUTH |               |    |               |              |              |                |             |                   |
|---------------------|---------------|----|---------------|--------------|--------------|----------------|-------------|-------------------|
|                     | Budget        | #  | Planned       | Expenditures | Obligations  | Balance        | Exp to Plan | Exp + Obl to Plan |
| OUT                 | \$ 12,000.00  | 12 | \$ 25,855.21  | \$ 7,904.14  | \$ 17,951.07 | \$ (13,855.21) | 66%         | 215%              |
| ITA                 | \$ 10,000.00  | 2  | \$ 12,000.00  | \$ 8,126.50  | \$ 3,873.50  | \$ (2,000.00)  | 81%         | 120%              |
| SS                  | \$ 10,934.01  | NA | \$ 3,331.80   | \$ 3,331.80  | \$ -         | \$ 7,602.21    | 30%         | 30%               |
| INC                 | \$ 2,000.00   | NA | \$ 350.00     | \$ 350.00    | \$ -         | \$ 1,650.00    | 18%         | 18%               |
| WEX                 | \$ 84,100.00  | 34 | \$ 60,841.42  | \$ 30,470.30 | \$ 30,371.12 | \$ 23,258.58   | 36%         | 72%               |
| TOTALS              | \$ 119,034.01 |    | \$ 102,378.43 | \$ 50,182.74 | \$ 52,195.69 | \$ 16,655.58   | 42%         | 86%               |

| TANF EARN |              |    |             |              |             |              |             |                   |
|-----------|--------------|----|-------------|--------------|-------------|--------------|-------------|-------------------|
|           | Budget       | #  | Planned     | Expenditures | Obligations | Balance      | Exp to Plan | Exp + Obl to Plan |
| OUT       | \$ 6,000.00  | 1  | \$ 1,795.00 | \$ 1,105.00  | \$ 690.00   | \$ 4,205.00  |             |                   |
| INC       | \$ 22,082.61 | NA | \$ 2,655.00 | \$ 2,655.00  | \$ -        | \$ 19,427.61 |             |                   |
| WEX       | \$ 6,960.00  | 1  | \$ 848.54   | \$ 484.88    | \$ 363.66   | \$ 6,111.46  |             |                   |
| TOTALS    | \$ 35,042.61 |    | \$ 5,298.54 | \$ 4,244.88  | \$ 1,053.66 | \$ 29,744.07 |             |                   |

| BRIDGE TO ADVANCEMENT - ECONOMIC TRANSITION GRANT |               |    |               |              |               |                |             |                   |
|---|---------------|----|---------------|--------------|---------------|----------------|-------------|-------------------|
|   | Budget        | #  | Planned       | Expenditures | Obligations   | Balance        | Exp to Plan | Exp + Obl to Plan |
| ITA   | \$ 106,341.22 | 61 | \$ 111,891.62 | \$ 28,008.72 | \$ 83,882.90  | \$ (5,550.40)  | 26%         | 105%              |
| ITA next year                                     | \$ 21,165.50  | NA | \$ 2,598.74   | \$ 2,598.74  | \$ -          | \$ (22,827.50) | 12%         | 12%               |
| SS  | \$ 127,506.72 |    | \$ 114,490.36 | \$ 30,607.46 | \$ 106,710.40 | \$ (9,811.14)  | 24%         | 108%              |
| TOTALS  | \$ 254,013.44 |    | \$ 228,980.72 | \$ 61,214.92 | \$ 190,593.30 | \$ (25,242.64) |             |                   |

| TANF YOUTH 827 |              |    |              |              |              |              |             |                   |
|----------------|--------------|----|--------------|--------------|--------------|--------------|-------------|-------------------|
|                | Budget       | #  | Planned      | Expenditures | Obligations  | Balance      | Exp to Plan | Exp + Obl to Plan |
| SS             | \$ 5,000.00  | NA | \$ 177.30    | \$ 177.30    | na           | \$ 4,822.70  | 4%          | 4%                |
| INC            | \$ 5,000.00  |    | \$ 1,031.70  | \$ 1,031.70  | na           | \$ 3,968.30  | 21%         | 21%               |
| WEX            | \$ 62,640.00 | 17 | \$ 25,362.53 | \$ 14,568.44 | \$ 10,794.09 | \$ 37,277.47 | 23%         | 40%               |
| TOTALS         | \$ 72,640.00 |    | \$ 26,571.53 | \$ 15,777.44 | \$ 10,794.09 | \$ 46,068.47 | 22%         | 37%               |

| TRADE  |              |   |              |              |              |         |             |                   |
|--------|--------------|---|--------------|--------------|--------------|---------|-------------|-------------------|
|        | Budget       | # | Planned      | Expenditures | Obligations  | Balance | Exp to Plan | Exp + Obl to Plan |
| OUT    | \$ 43,520.88 | 1 | \$ 39,249.60 | \$ 4,271.28  | \$ 39,249.60 | \$ -    | 10%         | 100%              |
| TOTALS | \$ 43,520.88 |   | \$ 39,249.60 | \$ 4,271.28  | \$ 39,249.60 | \$ -    | 10%         | 100%              |

| TANF YOUTH ADDITIONAL 922 |              |   |         |              |             |         |             |                   |
|---------------------------|--------------|---|---------|--------------|-------------|---------|-------------|-------------------|
|                           | Budget       | # | Planned | Expenditures | Obligations | Balance | Exp to Plan | Exp + Obl to Plan |
| WEX                       | \$ 15,014.65 | 0 | \$ -    | \$ -         | \$ -        | \$ -    |             |                   |
| TOTALS                    | \$ 15,014.65 |   | \$ -    | \$ -         | \$ -        | \$ -    |             |                   |

| Percent to Plan |                      |
|-----------------|----------------------|
| Expenditures    | \$ 263,655.48 30.34% |
| Obligations     | \$ 432,944.48 80.16% |
| Total           | \$ 696,599.96 80.16% |
|                 | \$ 868,960.57        |

## OUTREACH EFFORTS

Describe examples of outreach efforts including those related to youth, adults, dislocated workers, employers.

Oswayo Valley High School, Jane Perkins, July 2  
MedCerts Virtual Meeting Overview with Marcy Miller and DuBois TDSs, July 8  
Christ The King Manor and Jeff Tech Apprenticeship Virtual Meeting, July 15  
Triangle Tech Virtual Meeting to re-introduce staff from school and CareerLinks, July 17  
Jeff Tech LPN WIOA presentation, July 20  
Flyer handouts at the Barbara Brown Moscato Library, July 20  
Seneca Highlands IU9, Abby Ayers, July 21  
Potter County Mental Health Provider's Meeting, July 21  
Flyer handouts at St Marys Parks and Recreation Program, July 23  
Knox TWP. WEX, July 28  
McKean Youth Outreach Facebook and LinkedIn Post, July 30

Workforce Solutions Building and Construction Camp, August 2020  
Youth Outreach, DuBois City Park, August 11  
Regional Business Owner, Todd Hennard, August 11  
Hyde Community Outreach, August 14  
DuBois Chamber of Commerce discussion on working together, August 18  
Brookville Chamber of Commerce discussion on working together, August 18  
Bradford Area Chamber of Commerce, August 18  
Hanley Park, August 19  
Callahan Park, August 19  
Jeff Tech LPN orientation, August 20  
YWCA of Bradford, August 26



Potter Local Transition Council, Brett Lasko, September 1  
Triangle Tech WIOA funding discussion, September 11  
The Stuff Store Celebration, September 12  
Punxsutawney Area High School Learning support meeting, September 17  
Project Rapport Virtual Meeting/Update, September 17  
Punxsutawney Area High School Consumer Math class for Seniors, September 17  
Elk County Courthouse, Judge, Commissioners, Jail, Probation and Domestic Relations, September 18  
Cen-Clear Independent Living, Virtual Meeting, September 22  
Coudersport High School – Rachel Minard, September 22

### **Employer Outreach**

A Slice of the 80's, ABARTA Coca-Cola Beverages, LLC, Advanced Powder Products, Inc., AFLAC, Allegheny Coatings Incorporated, Beefeaters Restaurant, Brockway Mengle Memorial Library, Brookville Area Chamber of Commerce, Brookville YMCA Laugh and Learn Daycare, BrownCo Powder Products, Business On Site Services Inc, Caldwell Corporation, Cameron County Public Library, City of St Marys, Crosby Marts, Curwensville Area School District, Dawn Tobias Early Learning Center, Dartonya Manufacturing, Inc., Dixon Pre Cast, Down River Tire & Auto, DuBois Area Chamber of Commerce, Eagles Ridge Golf Course, Ford Construction, Gasbarre Products Inc, Goodwill Industries of North Central PA, Granite Expressions, Hennard Construction, Highway Pizza, J.I.T. Tool & Die, Inc, Keystone Powdered Metal – Bradford and St Marys, Kightlinger Motors, Knox Township, Lindsie Wisor State Farm, Mama Jane's Eatery, Mandy Taylor Cleaning, LLC, Marci Nebgen Integrity Services, Mcandrus Motors, Meadows Frozen Custard, MoValley Records, New Horizons Healthy Foods, Paris Companies, Penn Highlands Elk, Penn Pallet, Punxsutawney Area Hospital, RM Auto Service & Repair, Secondary Development & Research, Sherwin Williams, Sintergy, Inc., St Marys Pressed Metals, Inc., Tangled, TAT Technologies, Tee Riffik Screen Printing & Design, We Are Inn

# Pennsylvania CareerLink®

40 Davis Street | Bradford, PA | (813) 363-9100

PACaerLink.com |  @McKeanCountyCareerLinkofPA

Ron Hammersley has recently taken the position of Site Administrator at Career Link in McKean and Potter County. Right away Ron started to work on meeting people in our community and building his relationship with businesses. Ron wants to make Career Link an open door, a place where people feel welcome. He wants to make everyone aware of the various services they offer, not just to job seekers, but also businesses seeking employees.



Did you know they have a team that is just focused on helping businesses? This is something many people are not aware of.. That is an example of why Ron found it so important to start doing more outreach and educating the Bradford community.

Career Link is currently open via appointment. They are operating and offering their full line of services. Some services are being offered virtually as well.

Left Photo is Ron Hammersly  
Right Photo is Quinn Runyan  
Career Link has a navigator who helps people get connected to the person or program that is the best fit. Donna Hottel serves as the navigator for the Bradford location. Ron is also always available to talk about the local facility.

## **What resources are available at PA CareerLink®:**

- Veteran Resources with a full time Veteran Representative
- State Job Posting Site with job postings from all across PA
- Employer sponsored Job Fairs at their facility: Businesses can use the conference room at Career Link to sponsor Job Fairs, open interviews, and even employee assessments.
- Youth Outreach: Quinn Runyan is the Youth Outreach Employee. Her role is finding at risk youth and assisting them with finding their first job, maintaining employment and assisting them with career and training opportunities.
- OVR: Adult Occupational Vocational Rehabilitation
- Work Experience Program: They find a candidate to fill a position for your company. They technically work for Career Link for an initial amount of time. If this is an appropriate candidate then you can hire the person.
- Title 1 Program: This program offers On the Job Training. Through this program potential employees get on the job training at your company. The employer only pays 50% of the wages for a set amount of time. When that time ends, you can choose to hire the employee full time. Other benefits include tuition assistance, apprenticeships and access to real time labor market information.
- Business Service Team: The role of this team is to build relationships with the local businesses and make them more aware of and assist with services that PA Career Link® offers and how your business can take advantage of them.

## STAFF DEVELOPMENT

Identify efforts undertaken to ensure staff professional development and continuous improvement with regard to increasing staff capabilities.

Friday Staff Meetings, Take away Tuesday Meetings, PA CareerLink® Staff Meetings, PA CareerLink® BST and Job Seeker Meetings

Coach D Webinar Series, July 6  
Workforce Spotlight, July 9  
Coach D Webinar Series, July 13  
Job Corps Training, July 14  
Youth Staff Meeting review of new TANF, July 15  
TANF Meeting, July 15  
Coach D Webinar Series, July 20  
WIOA Adult and Dislocated Worker Community of Practice, July 21  
LinkedIn Learning Zoom, July 21  
New TANF Policies, July 21  
WIOA Business Service Consultant Community of Practice, July 22  
Webinar Business Solutions Community of Practice - "The Virtual Handshake" Transitioning, July 22  
LinkedIn training, July 23- 28  
Workforce Spotlight, July 23  
Coach D Webinar Series, July 27  
Workshop Planning Session, July 28  
BSC meeting, July 30  
Traitify Training Video, July 30

Assessing the CWDS State Provider List, August 4  
WIOA Youth Community of Practice: LinkedIn Learning, August 4  
The Road to Minneapolis, August 5  
WIOA Youth ISS Best Practice Training Webex, August 6  
Career Pathways Part 1 Training, August 10  
Google Drive Classroom Training, August 11  
WIOA Youth Objective Assessment ISS in CWDS, August 11  
Google Classroom & Meet training, August 13  
EARN Webex, August 14  
WEX Spreadsheet Review and Report Out, August 18  
WORCS Fiscal Management Webex, August 19  
Career Pathways Part 2 Training, August 24 – 25  
OJT/ITA Spreadsheet Review and Report Out, August 25  
Workforce Spotlight, August 27  
Rational Living Therapy Seminar, August 31

Documentation of Case Notes in CWDS, September 1  
Credentials in CWDS, September 8  
QuickBase, September 10  
WORCS training for South Staff, September 15  
WORCS technical call with Equus, September 16  
BSC meeting, September 17  
WORCS training, September 18  
EARN Activity Codes and Hours, September 22  
BSC meeting, September 22  
Workforce Spotlight, September 24  
Weekly Counseling Supervision (A Peaceful Place)

## PARTNERSHIP BUILDING

Identify efforts underway to increase/improve collaboration between your agency and other PA CareerLink® partners.

### PA CareerLink® Jefferson County

Christ The King Manor and Jeff Tech Apprenticeship Virtual Meeting, July 15  
Triangle Tech Virtual Meeting to re-introduce staff from school and CareerLinks, July 17  
Bi-Monthly DST Meeting, August & September  
Career Pathways Trainings, Part 1, August 10 & 11  
Community Action, Title II Adult Education participant coordination, August 11  
Career Pathways Trainings, Part 2, August 24 & 25  
Next Gen Partnership: Construction Virtual Meeting, September 16  
Jefferson County CareerLink BST Virtual Meeting, September 17

### PA CareerLink® Clearfield County at DuBois

MedCerts Virtual Meeting Overview with Marcy Miller and DuBois TDSs, July 8  
Christ The King Manor and Jeff Tech Apprenticeship Virtual Meeting, July 15  
Triangle Tech Virtual Meeting to re-introduce staff from school and CareerLinks, July 17  
Bi-Monthly DST Meeting, August & September  
Career Pathways Trainings, Part 1, August 10 & 11  
Career Pathways Trainings, Part 2, August 24 & 25  
PA CareerLink® Clearfield County at DuBois BST Virtual meeting, September 9  
Next Gen Partnership: Construction Virtual Meeting, September 16  
Project Rapport Virtual Meeting/Update, September 17  
Cen-Clear Independent Living, Virtual Meeting, September 22

### PA CareerLink® Elk County

Bi-Monthly DST Meeting, July, August & September  
Triangle Tech WIOA referrals, July 17  
Workforce Spotlight meeting , July 23  
Next Gen Manufacturing, August 4  
Next Gen Healthcare, August 7  
Northern Pennsylvania Regional College Staff Roles, August 24  
Next Gen Rural Learning Network Session 1, August 26  
Workforce Spotlight, August 27  
Northern Pennsylvania Regional College, September 3  
Next Gen Rural Learning Committee meeting, September 10  
Triangle Tech Career Placement, September 11  
Powdered Metallurgy Program Advisory Committee meeting, September 15  
Next Gen Construction, September 15

### **Elk County Courthouse, Judge, Commissioners, Jail, Probation and Domestic Relations, September 18**

On Friday September 18, members from the PA CareerLink® met with Judge Shawn T. McMahon and various agencies affiliated with the Elk and Cameron County Courthouse to discuss the many services that the CareerLink has to offer. Some of the agencies that attended the meeting include: Children and Youth Services, Elk and Cameron County Sheriff's Office, the District Attorneys, members from the county prisons, Domestic Relations, Probation, Elk and Cameron County Commissioners, and the Court Administrators. The CareerLink staff conducted two informational sessions for the Elk and Cameron County Courthouse staff as requested by Judge McMahon. It was discussed that CareerLink staff are happy to work with any client that these agencies might want to refer. Judge McMahon is hoping to work alongside the CareerLink staff and make it mandatory for some of the clients to participate in CareerLink programs. Judge McMahon feels that this is a positive step in the right direction for those going through reentry. The CareerLink is accepting referrals from any agency and is willing to actively work with any customer that is referred.



PA CareerLink® Cameron County Affiliate Site

Bi-Monthly DST Meeting, July, August & September  
Flyer handouts at the Barbara Brown Moscato Library, July 20  
Triangle Tech WIOA referrals, July 17  
Workforce Spotlight meeting , July 23  
Next Gen Manufacturing, August 4  
Next Gen Healthcare, August 7  
Northern Pennsylvania Regional College Staff Roles, August 24  
Next Gen Rural Learning Network Session 1, August 26  
Workforce Spotlight, August 27  
Northern Pennsylvania Regional College, September 3  
Next Gen Rural Learning Committee meeting, September 10  
Triangle Tech Career Placement, September 11  
Powdered Metallurgy Program Advisory Committee meeting, September 15  
Next Gen Construction, September 15

PA CareerLink® Clearfield County at Clearfield

Christ the King Manor Apprenticeship Meeting, July 15  
Triangle Tech Meeting, July 17  
Bi-Monthly DST Meeting, August & September  
OVR Participant Referrals and Collaboration, August 4  
Next Gen Meeting, August 4  
Career Pathways Trainings, Part 1, August 10 & 11  
OVR Participant Referrals and Collaboration, August 18  
Virtual Job Fair Meeting, August 19  
Career Pathways Trainings, Part 2, August 24 & 25  
Adult Literacy/CIU #10 Collaboration, September 14  
Philipsburg Osceola High School Collaboration, September 14

PA CareerLink® Potter County

Bi-Monthly DST Meeting July, August & September  
Job Corps Zoom, July 14  
Northern Pennsylvania Regional College, August 3  
CA BOCES, Bethany Ruane, August 11  
Sweden Valley Manor, August 20  
Seneca Highlands IU9, Loretta Lininger, August 24  
OVR, Cynthia Frost, September 3  
Monica Williams, OVR Homeless Liaison, September 11  
Dave Hyde, A Way Out, September 16  
Potter County Re-Entry, Patrick Harris, September 22  
Andrea Sheesley, Regional Homeless Coordinator, September 23

PA CareerLink® McKean County

Workforce Spotlight Meetings, the last Thursday of every Month  
McKean County CareerLink Staff meetings, every other Wednesday of the month  
DST Meetings, every Tuesday  
Northern Pennsylvania Regional College, August 5  
Regional Homelessness Presentation, September 23



## **CHALLENGES & EMERGING TRENDS**

Identify challenges encountered in the provision of WIOA Title I and EARN services and any efforts to address the issues. In the provision of services, have trends emerged or service gaps been identified? If so, please specify.

### **Challenges**

Opportunities for in person presentations have been limited due to COVID19 which has impacted outreach and recruitment efforts

Solution - Conduct virtual tours to facilities and potential customers to increase awareness of programs

Telecommunications with participants limited in technology and inappropriate attire/locations

Solution - Promote technology etiquette through on-line workshops and in person meetings

Reopening PA CareerLink® by appointment only

Solutions – advertising, utilizing google calendars to schedule appointments, frequent communication during staff meetings to ensure smooth schedule flow

Lack of Customer Flow

Solutions – outreach to promote services, working with agencies (ex. Chamber of Commerce), advertising

Virtual Service Issues with Participants

Solutions – As of September 21, 2020, the PA CareerLink® are open so Participants having difficulty with virtual services can come into the CareerLink to access computers for services

Inability to place participants into employment due to extensive unemployment compensation benefits

Solution – Educate participants on short-term and long-term benefits of regular employment such as healthcare, steady paycheck

### **Emerging Trends**

Increase knowledge and utilization of Career Pathways across CareerLink partners

Increase virtual workshops to participants

## Success Stories



McKenzie Magaro came to the PA CareerLink® Cameron County Affiliate Site looking to pursue and Practical Nursing Program with Clearfield County Career and Technology Center. McKenzie enrolled into WIOA Title I as an adult and utilized the ITA Training program and graduated July 17<sup>th</sup> from the Clearfield County Career and Technology Center's Practical Nursing Program. McKenzie was recognized by the school as a member of the National Technical Honor Society. McKenzie along with several other graduates provided the farewell speech at graduation. McKenzie is now job searching with the Cameron County CareerLink Staff to obtain employment utilizing her certification.



Briana Luzier enrolled in the PA CareerLink® Clearfield County at Clearfield services as an Adult who was seeking financial assistance as she completed the Practical Nursing program at the Clearfield County Career and Technology Center through an ITA. Briana graduated in July 2020, in the top half of her class. Following graduation, Briana was busy applying for nursing positions. Briana passed her NCLEX examination and has received her Practical Nurse License, effective 09/02/2020. Briana has recently accepted a full-time position in the Maternity Ward at Penn Highlands DuBois Hospital and is awaiting her start date.



Richard Elliott II contacted the PA CareerLink® Clearfield County at DuBois and enrolled as a Dislocated Worker. Richard attended virtual workshops through the PA CareerLink®. Richard received an ITA for Clearfield County Career and Technology Center to obtain a CDL. He obtained his CDL in July 2020 and he is currently employed at Schneider Bulk Tanker Division.



PA CareerLink® Elk County James reached out through the CareerLink email in search of training opportunities as COVID-19 left him unemployed and in need of re-evaluating his career choices. That email led to a discussion of what the WIOA program could offer him. James was very interested in pursuing his Class A CDL with Tanker and Hazmat endorsements. He was enrolled in the WIOA program and began the Tanker and Hazmat 200-hour program with Northern Pennsylvania Regional College on June 29, 2020 through an ITA and successfully completed on July 31, 2020. James earned a credential and a measurable skills gain. He utilized the supportive service program in assisting him with costs required for the program and mileage reimbursement. Upon completion, James immediately began job searching, received job offers, and quickly narrowed it down. On August 14, 2020 James began employment with Lansberry Trucking of Woodland, PA. He said they have a finishing program for newly licensed CDL drivers, and it helps them get more training and experience. James is enjoying his work as a truck driver and hopes to gain experience that will lead him to other job opportunities.



PA CareerLink® Jefferson County Tara Campbell, an Adult participant, is now a full-time employee of Punxsutawney Hospital as a GPN/LPN. Tara met with Talent Development Specialist of Jefferson County CareerLink, Teresa Neal, in December 2019. Tara had attended the program last year but due to unforeseen circumstances she had to withdraw from the program. She was returning determined to complete the Practical Nursing program at Jeff Tech. Tara enrolled in the WIOA Adult program and was able to obtain ITA monies to assist her in paying for schooling. She graduated in July 2020. Prior to her graduation, Tara had applied to Punxsutawney Hospital. She interviewed for an LPN position and was hired. Marsha Beatty, Business Service Consultant for Jefferson County CareerLink, worked with the hospital in obtaining an OJT for Tara. She started on 8/27/20 and is full time. Tara has applied to take her LPN examination and is waiting on her date. The Jefferson County CareerLink wishes Tara good luck on her exam and we will be checking in once a month to see how she is adjusting to working as an LPN at the Punxsutawney Hospital.



PA CareerLink® McKean County Kirk Shellhammer was enrolled in WIOA Title 1 program as an Adult on February 11, 2020. He was interested in getting training for his CDL class A license to drive truck over the road. He began his training with BTTI on February 24<sup>th</sup> and due to COVID-19 his completion was delayed. He kept in communication with BTTI during the pandemic and was able to get his certification of completion May 14, 2020. Kirk found work with Gypsum Express and was exited to employment July 6, 2020. He is paid a flat rate of \$1200.00 weekly and drives between 2000-2500 miles a week. He loves his job and enjoys driving over the road seeing the countryside.



PA CareerLink® Potter County After being employed as a meat cutter for over 30 years, Michael Cole found himself unemployed when a local supermarket closed. He came to CareerLink at a loss for what his next move would be. We suggested getting additional training, so he took the TABE test and follow-up remediation. After successfully completing several preparatory workshops, he was ready for the hunt. Fortunately, another supermarket needed a meat cutter to handle three separate locations. We set Michael up on an OJT with Shop n Save and the traveling butcher worked at the Port Allegany, Coudersport and Bradford locations. After completing the OJT, Michael was hired full-time and still works two Shop n Save locations.

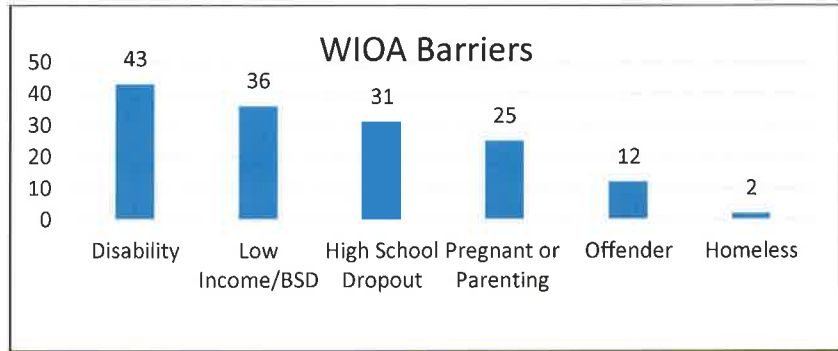
TANF Youth Development Report – 1<sup>st</sup> report will be due on October 10, 2020

# WIOA and TANF YOUTH REPORT

July 1, 2020 to August 31, 2020

## WIOA Out of School Youth Enrollments

|               | WIOA NEW   | WIOA CO   |
|---------------|------------|-----------|
| CAMERON       | 1          | 6         |
| CLEARFIELD    | 11         | 14        |
| ELK           | 1          | 5         |
| DUBOIS        | 9          | 13        |
| JEFFERSON     | 3          | 22        |
| MCKEAN        | 1          | 10        |
| POTTER        | 5          | 14        |
| <b>TOTALS</b> | <b>31</b>  | <b>84</b> |
|               | <b>115</b> |           |



## WIOA Out of School Youth On-the-Job Training

July 1, 2020 through September 4, 2020, 9 Customers

Clearfield Leather Inc, Wickett, Custom Castings North East Inc, ELCAM, Granite Expressions LLC, Kightlinger Motors, Inc, Meandrus Motors, Paris Companies, St Marys Pressed Metals Inc.

|                    | Budget   | Expenditures | Obligations | Exp + Obl   | Balance      |
|--------------------|----------|--------------|-------------|-------------|--------------|
| WIOA Out of School | \$12,000 | \$7,904.14   | \$9,019.07  | \$16,923.21 | (\$4,923.21) |

## Work Experience, July 1, 2020 through September 4, 2020

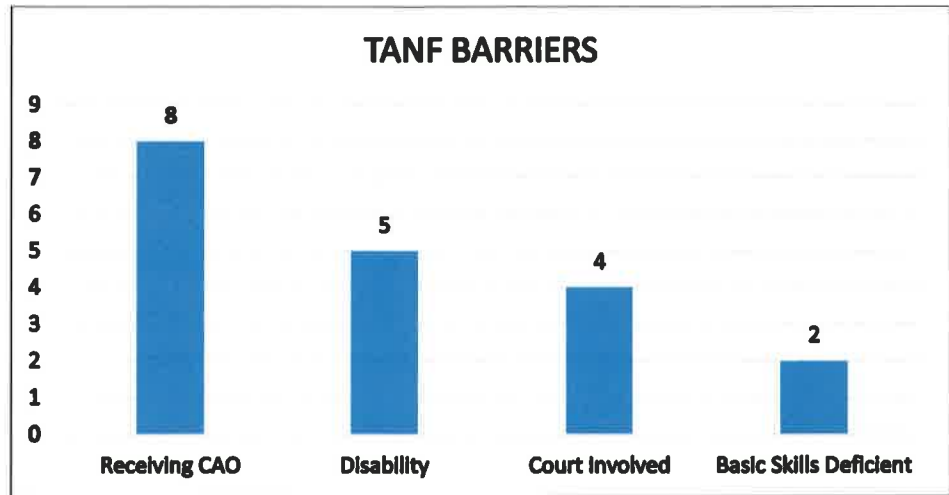
|                          | Budget      | Expenditures | Obligations<br>(customers currently<br>in WE) | Exp + Obl   | Balance     | % to<br>Plan |
|--------------------------|-------------|--------------|---|-------------|-------------|--------------|
| WIOA Out of School       | \$84,100.00 | \$24,244.00  | \$36,658.03                                   | \$60,902.03 | \$23,197.97 | 72%          |
| TANF Year Round -<br>827 | \$62,640.00 | \$13,438.89  | \$10,821.64                                   | \$24,260.53 | \$38,379.47 | 39%          |
| TANF Year Round -<br>922 | \$15,014.65 | \$0.00       | \$0.00  | \$0.00      | \$15,014.65 |              |

### WORK EXPERIENCE Worksites

- Alliance Daycare, Barbara M Brown Memorial Library, City of St Marys Parks and Recreation, Coudersport Area School District, Culligan Water, Custom Castings, Dawn Tobias Early Learning Center, Down River Auto, Eagles Ridge Golf Course, Fuel On, Galeton Shop n Save, Genesee Area Library, Goodwill - DuBois, Liberty Blvd, Goodwill Brockway, Goodwill Punxsutawney, Goodwill Industry, Guy & Mary Felt Manor, Kightlinger's, Knox Township, Mahaffey Laboratory, LTD, Mahaley's Outdoor Power Equipment, Marci Nebgen Integrity Services, McKean County Juvenile Probation/Boondocs Program, Novey's Recycling, Open Arms Church, Oswayo Valley Memorial Library, Oswayo Valley Senior Center, PA CareerLink Jefferson County, Jefferson County Housing Authority, Paris Company, Protekor Model, RM Auto Service & Repair, Seneca Highlands IU9, Shop n Save Galeton, Sintergy Inc, Stuff Store, Sweden Valley Inn, Sweden Valley Manor, Tangled Salon, TAT Technologies, We Are Inn

## TANF ENROLLMENTS, July 1, 2020 to August 31, 2020

|            | TANF |
|------------|------|
| CAMERON    | 0    |
| CLEARFIELD | 1    |
| DUBOIS     | 3    |
| ELK        | 0    |
| JEFFERSON  | 3    |
| MCKEAN     | 5    |
| POTTER     | 4    |
| TOTALS     | 16   |



**New MOAs..... Adult Mentoring** – Mingle Memorial Library, Open Arms Church, The Stuff Store

**COVID-19**, PA CareerLinks currently open to the public by appointment only

## 1<sup>st</sup> TANF Youth Virtual WEX Program, June 1 – June 19

**Virtual TANF Summer Youth Program**, launched June 1, 2020 to June 19, 2020 investing \$40,136.58 with 42 youth. Days planned: Self-Discovery Day, Budgeting Day, Quinn’s Magical Computer Day, Give Back Day, Life Skills Day, Job Applications Day, Recycling Day, Post-Secondary School Day, Job Corps, Financial Aid and Apprenticeships Day, Resume and Soft Skills Day, Health and Wellness Day, Business Tour Day and Getting the Job Day.

## SUCCESS STORIES.....



### Jefferson County

WIOA OSY participant Cassie Norris (behind the mask in the picture) started a WEX with Goodwill at the Punxsutawney store on 06/04/2020. She did so well her first two weeks of the WEX that she was offered a permanent part time job with Goodwill. She started her new position on the sales floor with Goodwill on July 2, 2020. She is working 25 to 30 hours a week. Cassie has also returned to GED classes with Community Action. She is participating in face to face classes as well as virtual classes with the provider. She hopes to be ready to test in one of the sections by the end of September.



**Potter County**

Miranda Snyder was one of CareerLink’s virtual enrollments that happened during the Covid-19 work-from-home period. Miranda’s mother contacted me to explain that her daughter had been looking for work since graduating high school from the special education program in 2019. We met virtually and enrolled her in the WIOA OSY program. I met (virtually) with the manager of the Coudersport Goodwill and we were able to place Miranda in a work experience program. Supportive services were helpful in supplementing her travel expenses. Her supervisor said Miranda was a very hard worker and completed every task assigned. She worked well with co-workers and was very helpful to customers. Miranda loved her job. After completing her 240-hour WEX program, Goodwill hired her permanently!

**Cameron County**

Jacob is enrolled in the WIOA program as an out of school youth. When Jacob first reached out to the Career Link after graduating high school, he was very unsure of what career path he wanted to pursue. He had thought about going to post-secondary school, but just did not know what career path sparked his interest. Jacob and I decided together that the work experience program would be a perfect fit for him. He started a work experience at Caldwell Corporation as an operator. Jacob quickly realized that he did not want to work in a factory, so we sat down and discussed what he liked and disliked about the job. One of the aspects of the job Jacob really enjoyed was the hands-on work. With that, we placed Jacob at Guy and Mary Felt Manor as a maintenance worker. I have had nothing but positive comments from Jacob so far with his current work experience. His supervisor at Guy and Mary Felt Manor also enjoys having him- they are looking at hiring him as one of their employees once his work experience ends!



**McKean County**

Simon Cools has been enrolled in the WIOA Out of School Youth program since December of 2019. While enrolled in the program, Simon completed a Work Experience through Bradford Technology Group and completed the Ethical Hacker course through MedCerts. Simon completed his Work Experience with good marks and began working at Crosby during his ITA through MedCerts. Simon completed his ITA and received an Ethical Hacker credential in July of 2020.



**DuBois Area** - TANF Youth participant Nathan Harris started working in a WEX at Brockway Goodwill back in January 2020. He worked a few days a week after school and was enjoying learning the job. Unfortunately, he had to stop working due to the Covid-19 pandemic in March, but Nathan persevered and was able to return to the worksite in June. He finished up his hours under the WEX program in early August and was offered a permanent part-time position at the Brockway store.



**Clearfield County** - WIOA OSY Participant Brittany has been excelling at her work experience at Tangled Hair salon. Brittany came to staff with a dream of working in a salon, and training to back it up. What Brittany needed was help getting the experience. Brittany knew right out of high school that she wanted to investigate the cosmetology field as a long-term option, however, did not have any prior jobs to help her get her foot in the door. Not only has she grown as an overall employee, she also earned a certification to apply eye lash extensions while on her work experience with the salon. Pictured is

Brittany holding her certificate in the Tangled Salon.