



425 Old Kersey Road • Kersey PA 15846

**Local Management Committee – Quarterly Meeting
November 17, 2021**

Members/Guests Present: Tim Dugan, Julia Foster, Josh McConnell, Jen Holt, Trish Lyly, Mike Rentko, Kathleen Holmes
Board Staff: Linda Franco

Topics Discussed: CAO Updates, EARN Provider Report, Program Reports, Role of the LMC, Plans Moving Forward

CAO: The group welcomed Mike Rentko, the permanent Executive Director for Jefferson County and indicated all offices are open to the public with some staff still teleworking and all services accessible online. The group was also updated on LYWOP, the Water Assistance Program for assistance with Water and Sewage bills, accessible through LIHeap

EARN Provider Report: Josh reported that EARN has 19 customers enrolled, 15 carryover customers, 1 OJT and 2 starting Work Experience.

Program Updates: Julia Foster discussed American Rescue Fund and stabilization grant that providers can use to offset expenses as a result of covid. She also (hopefully) anticipates changes coming from the Governor's Office in the form of higher reimbursements to providers, possibly up to 60%. Also considering incentives for providers who offer weekend hours and professional development opportunities.

Role of the LMC: Tim discussed the role of the LMC as recommended by DHS. LMC's are most often hosted by the local WDB but should be run by CAOs. DHS strongly urges communication and collaboration among EARN Providers, KEYS, and CAOs in particular.

Moving Forward: The group prefers at this time to continue to share information and seek out other providers who work with this population to participate. Linda suggested inviting employers to the table to help us all learn what they are looking for in employees but since we have such a low enrollment at this time, it was suggested we wait until we have more participants to actually place with these employers.

The schedule for 2022 was set. Meetings will be held: February 16th, May 18th, August 17th, November 16th.

D0031 EARN Report

July 1, 2020 to May 31, 2020, Meeting June 16, 2021

EARN Enrollments:

	PY2020-2021
CAMERON	0
CLEARFIELD	13
ELK	6
DUBOIS	2
JEFFERSON	4
MCKEAN	11
POTTER	1
TOTALS	37

Subsidized Employment, 1 active participant in an OJT at the Lodge at Glendorn in McKean County.

Work Experience, 1 active participant in a WEX at Fuel On in Elk County

Unsubsidized Employment, 15 active participants are in unsubsidized employment and 8 active participants in retention due to their cash closing.

Program Implementation Plan (PIP)

New Monthly Report: The EARN Monthly Benchmark report continues to be conducted by the EARN Professional Counselor by the 5th. The report examines the measures needed for performance including assessment, initial counseling, IEP, and pre and post enrollment information. The project is meeting the performance measures except 12 months Retention as no one is yet qualified. Many changes have occurred this program year as we maneuver the new ways to track performance in CWDS. Communication remains a constant with EARN State Representatives through meetings and monitoring. We look to continue to be success as we approach a new program year.

Retention/Placement/Credential: 6 participants have made Retention for 6 months and 7 participants have made placement. The project has had 3 successful credentials achieved and have 5 participants in pre-credential activities.

Licensed Professional Counseling: Counselor has worked with the TDS to successfully meet and succeed the goals of 80% with over 89% participation. The counselor maintains flexibility in scheduling to meet with the participants as close to orientation as possible. Several participants have taken part of ongoing counseling services as well as reaching out for specific barriers. The counselor has participated in DST meetings when appropriate to support the EARN TDS in their ongoing involvement with the participants throughout the program.

KEYS Program Data										
2020/2021	Food Stamp		TANF		Butler	Lawrence	Mercer	Other	Termed	New
July	26	84%	5	16%	26	2	2	1	7	3
August	20	77%	6	23%	22	2	0	1	3	1
September	19	83%	4	17%	20	2	0	1	1	1
October	20	80%	5	20%	22	2	0	1	1	1
November	22	80%	5	20%	22	3	1	1	0	3
December	21	78%	6	22%	21	4	1	1	2	1
January	21	78%	6	22%	21	4	1	1	3	0
February	20	77%	6	23%	19	4	2	1	2	3
March	18	75%	6	25%	19	3	1	1	1	0
April	19	76%	6	14%	19	1	1	2	1	2
May	20	80%	5	20%	20	2	1	2	5	2
June										