



425 Old Kersey Road • Kersey PA 15846

Policy and Performance Committee

Thursday, March 10, 2021 3:00 - 4:00 pm

Members Present: Board Members: Corine Christoff, Kate Brock, Jeff Miller

Members absent: Chris Adamson

Staff Present: Pam Streich, Linda Franco, Terry Hinton and Donna Hottel

Topics Discussed – Review of Committee Purpose, Workforce System Policy Update, Business Services Guidance, One Stop Operator Report, Regional PA CareerLink® Report

Committee Purpose: This committee will workforce board staff in setting workforce delivery system policy, developing performance criteria and implementing evaluation methods for the workforce delivery system in the North Central WDA. The workforce system includes the PA CL centers, WIOA, TANF Youth Development, EARN programs as well as special grants and projects. The committee will provide recommendations to the system as well as commit to learn about the programs that make up the workforce system.

Workforce System Policy Update: Donna Hottel informed the committee members that all policies have been updated: mainly changing contact information and formatting the policies for consistency. The Monitoring and Oversight policy/plan is being revised due to the increase in monitoring that is taking place. The policy must align with the states oversight policy. Business Services Guidance:

Pam reviewed the current business service guidance; discussion ensued the document. Committee members provide input and asked questions about some of the content of the guidance. Members stated that it is important to the board to ensure that the PA CareerLink centers are remaining relevant to the local economy, noting that since the number of job seekers coming into the centers create an opportunity for the centers to reinvent themselves and ensure that employers are utilizing the services available - perhaps increasing what services are offered to employers. This discussion also included the committee/board developing a consistent agenda for PA CL/Business Service Teams (BSTs), developing goals for PA CL/BSTs - perhaps a scorecard of some sort to ensure that PA CL centers/BSTs have goals to works towards, establishing efforts to improve services to businesses/employers, making the guidance a Policy for all PA CL centers to ensure accountability and holding the Operator accountable for ensuring the policy is implemented. Workforce Solutions staff will meet to ensure that all staff are up to date on current business service team activity and provide the committee with an update prior to the next committee meeting. Board staff will also research the data available in CWDS regarding employer services to determine what services employers are utilizing as well as what services they are interested in receiving.

The committee will meet monthly (April, Mary and June) with the goal of having a revised Business Services Policy in place beginning July 1, 2022.

Action Items for the board:

There are no recommendations for the board.